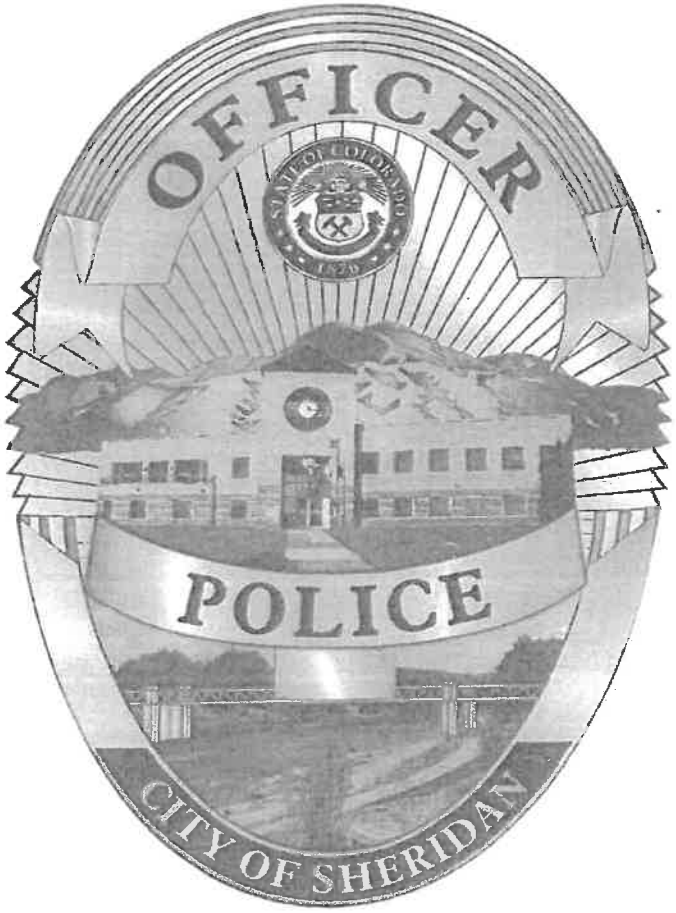
IA 25-09



Sheridan Police Department

4101 South Federal Boulevard
Sheridan, CO 80110-5399
Jeffrey A. Martinez Chief of Police

TO: Jeffrey A. Martinez, Chief of Police

FROM: Edward Leger, 2501 Administrative Commander

DATE: 07/06/2026

SUBJECT: Penalty Recommendation in IA #25-09

On **June 29th, 2026**, I (Commander Edward Leger #2501) received internal affairs investigation #25-09 from Commander Joe Connelly #0906. Commander Connelly initiated this investigation on August 7th, 2025, after receiving the internal complaint form from Lt. Bryce Jackson #2302.

The focus of this investigation is only related to the actions of Officer R. Basurto #2502 and to determine if Officer Basurto violated department policy related to an accidental discharge of a weapon, while inside the Sheridan Police Department.

I (Commander Leger) reviewed IA #25-09 and made the following recommendations. For a complete understanding of this investigation, please review the completed investigation prepared by Commander Joe Connelly.

In reviewing this investigation, it should be noted that at the time of this incident, Officer Basurto had been assigned to the A graveyard shift with Officer Kevin Le as his assigned Field Training Officer (FTO). I (Commander Leger) found several failures during this scheduled firearms training session by the range instructors, to include not conducting or verifying the visible inspection of all the officers' weapons prior to giving directions to begin cleaning their weapons upon returning to the Sheridan Police Department. Officer Basurto was actively being trained in a Field Training Program (FTO), and his training officer was allowed to leave early after the firearms training, thus, leaving Officer Basurto without an assigned training officer upon his return to the Sheridan Police Department building. However, the Range instructors lapse of protocol during this incident will not be addressed in this recommendation.

On January 8th, 2026, Commander J. Connelly #0906 conducted an interview with Officer Rodrigo Basurto #2502 under Garrity.

During the interview with Commander Connelly, Officer Basurto admitted that he was aware of the gun safety rules, to which he responded "yes". Officer Basurto was asked by Commander Connelly, how this could have been prevented and Officer Basurto stated, "Always check my weapon and always treat it like it is loaded".

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Based on the facts of the investigation conducted by Commander J. Connelly #0906. I (Commander Leger) believe that Officer Rodrigo Basurto violated the below listed Sheridan Police Department Policy.

Findings and Recommendation:

Allegation: Violation of Department Policy, 319.5.10 **Safety**

(d) Unsafe firearm or other dangerous weapon handling to include loading or unloading firearms in an unsafe manner, either on-or-off-duty.

Finding: Sustained.

Allegation: Violation of Department Policy, **306.7.4 Negligent Discharge**

If Firearm discharge is the result of negligence, the involved officer shall undergo remedial firearms training and qualification as determined by the Rangemaster.

Finding: Not Sustained

Allegation: Violation of Department Policy, **306.5, Safe handling, Inspection and storage**

Members shall maintain the highest level of safety when handling firearms and shall consider the following:

(c) Members shall not load or unload a firearm anywhere in the Department, except where clearing barrels are present.

Finding: Not Sustained

Recommendation: 3-day suspension

Based on the sustained findings of Policy 319.5.10 Safety, it is recommended that Officer Rodrigo Basurto #2502 be given a three-day suspension.

2501

Edward Leger, 2501
Commander, Administrative Commander

07/06/2026

Date:

PERSONNEL ACTION FORM

Effective Date	Date of Hire	Employee Number	
8/3/2026	5/15/2025		
Employee Name:	**Last**	**First**	**M.I.**
	Basurto	**Rodrigo**	
New Hires Only			
Address:	**City**	**State**	**Zip**
Home Phone Number:		**Cell Number:**	
Gender:	**Male** ☒	**Female** ☐	
Date of Birth:			

Type of Action				
New Hire ☐	**Promotion** ☐	**6-Mo Review** ☐	**Leave of Absence** ☐	**Separation** ☐
Rehire ☐	**Demotion** ☐	**Annual Review** ☐	**Transfer** ☐	**Other** ☒

Action Requested	From	To
Position Title:		Police Officer
Salary Grade/Step:		Step 1
Department:		Police
Hourly Salary:		$35.10
Annual Salary:		$73,008
Immediate Supervisor:		Jeff Martinez
Hours Per Week:		40
Employment Status:	☐ Regular ☐ Fulltime ☐ Temporary ☐ Part Time	☒ Regular ☒ Fulltime ☐ Temporary ☐ Part Time
FLSA Status:	☐ Non-Exempt ☐ Exempt	☒ Non-Exempt ☐ Exempt
Next Review Date:		

COMMENTS
3 day suspension (30 Hours) August 3, 4, 5, 2026 as a result of an IA investigation 25-09

APPROVALS – Two levels of approval are required.		
Supervisor:		**Date:**
Manager:		**Date:**
Police Chief:		**Date:** 8/6/26
Human Resources:	Kristin Holden	**Date:** 8/6/26
City Manager:		**Date:**
NEXT STEPS		
Payroll Data Entered:		**Date:**

Sheridan Police Department

4101 South Federal Boulevard
Sheridan, CO 80110-5399
Jeffrey A. Martinez Chief of Police

Internal Affairs Conclusion Letter

To: Rodrigo Basurto - Officer

From: Jeffrey A. Martinez - Chief of Police

Date: July 22, 2026

Subject: Chief's Conclusion Letter IA Case 25-09

The Department commenced an internal affairs investigation on August 7, 2025, upon receiving notice of a complaint that was initiated by Commander Joe Connelly after he received an internal complaint from Lieutenant Bryce Jackson. The complaint alleged that Officer Rodrigo Basurto had an accidental discharge of his duty weapon in the Sheridan Police Department's rollcall room as he was preparing to clean his weapon.

I have reviewed the Internal Affairs Investigation conducted by Commander Connelly that was then reviewed by Commander Edward Leger. I have considered the disciplinary recommendations, and I have also reviewed Officer Basurto's disciplinary history with the Sheridan Police Department.

Upon completion of my review and consideration of the Department's applicable policies, I concur with Commander Leger's recommendations which include the following:

Department Policy 319.5.10 Safety (d)
Unsafe firearm or other dangerous weapon handling to include loading or unloading firearms in an unsafe manner, either on-or-off-duty.

Department Policy 306.7.4 Negligent Discharge
If firearm discharge is the result of negligence, the involved officer shall undergo remedial firearms training and qualification as determined by the Rangemaster.

Department Policy 306.5 Safe handling, Inspection and storage
Members shall maintain the highest level of safety when handling firearms and shall consider the following:
(c) Members shall not load or unload a firearm anywhere in the Department, except where clearing barrels are present.

REGARDING THE FOLLOWING:

Department Policy 319.5.10 Safety (d)
Unsafe firearm or other dangerous weapon handling to include loading or unloading firearms in an unsafe manner, either on-or-off-duty.

Officer Basurto took his gun into the rollcall room to clean his weapon. Upon manipulating his firearm, he fired a live round into the table. Officer Basurto did not make sure his handgun was unloaded prior to pulling the trigger. It is an officer's responsibility to always treat every weapon as if it is loaded. It is apparent that Officer Basurto's handling of his loaded firearm was unsafe.

FINDING for the specification: SUSTAINED

306.7.4 Negligent Discharge
If firearm discharge is the result of negligence, the involved officer shall undergo remedial firearms training and qualifications as determined by the Rangemaster.

Officer Basurto was preparing to clean his gun when he fired a round into the table in the rollcall room. It is evident that Officer Basurto had a negligent discharge while handling his weapon.

FINDING for the specification: SUSTAINED

306.5 Safe handling, Inspection and storage
Members shall maintain the highest level of safety when handling firearms and consider the following: (c) Members shall not load or unload a firearm anywhere in the Department, except where clearing barrels are present.

Although Officer Basurto did not maintain the highest level of safety when handling his firearm, he was not intentionally unloading his weapon. Therefore, this specification is not applicable.

FINDING for the specification: NOT SUSTAINED

The goal of an internal affairs investigation is to first come to a consensus on the alleged violation(s). If a finding results in a sustained violation, the discipline should be designed to correct unacceptable performance.

In law enforcement, officers are required to handle their handguns in various scenarios on and off-duty, and it is always the responsibility of the officer to ensure all firearm safety rules are followed.

This investigation developed a clear and convincing finding that Officer Basurto violated the two specifications listed above. Although others could have done a better job in reducing the possibility of this occurring, it is always each officer's responsibility to make sure they handle their weapons in a safe manner. Nonetheless, it should be noted the Sheridan Police Department made immediate changes to their firearm training protocols to reduce the possibility of this type of scenario occurring in the future.

Due to the above facts, the following penalty will be administered:

DISCIPINE: THREE-DAY SUSPENSION (30 HOURS)

In addition to the suspension, as specified by policy, Officer Basurto will be required to attend remedial firearms training and qualifications as determined by the Rangemaster.

Jeffrey A. Martinez, Chief of Police

Date: 7/30/26

Rodrigo Basurto, Officer

Date: 7/30/26

SHERIDAN POLICE COMMENDATION/COMPLAINT INTAKE FORM

Date Received: **08/06/2025**	Time: 2039	Complaint Nature: Accidental Discharge			
Incident Date: 08/06/2025	Time: 2030	Applicable Policy Code(s): 306.5(c) 306.7.4			
Incident Location: 4101 S. Federal Blvd		How Complaint Received: phone		Complaint#:	
Complainant #1: (Name and DOB)		Home Address:		Home Phone:	( ) -
		City, State, Zip:			
		Work Address:		Work Phone:	( )
Complainant #2: (Name and DOB)		Home Address:		Home Phone:	( ) -
		City, State, Zip:			
		Work Address:		Work Phone:	( ) -
Witness #1: (Name and DOB)		Home Address:		Home Phone:	( ) -
		Work Address:		Work Phone:	( )
Witness #2: (Name and DOB)		Home Address:		Home Phone:	( ) -
		Work Address:		Work Phone:	( )
Officer #1:	Rodrigo Basurto	Badge:	SP2502	Assignment:	Patrol
Officer #2:	Sgt. Adrian Marquez	Badge:	SP1904	Assignment:	Patrol
Officer #3:	FTO Kevin Le	Badge:	SP2203	Assignment:	Patrol
Officer #4:	FTO Casey Casorla	Badge:	SP2105	Assignment:	Patrol
Officer #5:	Christopher Clark	Badge:	SP2306	Assignment:	Patrol

Complaint Narrative

On 08/06/2025 at approximately 2039 hours, Lt. Jackson was called by Sgt. Ludwig who related that while cleaning his firearm at the station in the roll call room after firearms training, Recruit Officer Basurto had an accidental discharge. The round went through a desk; nobody was injured during the accidental discharge.

Recruit Officer Basurto was currently in FTO, and he was assigned to FTO Le during this date. Sgt. Marquez was the rangemaster and had two additional firearms instructors on this date, FTO Casorla and Officer Clark.

Recruit Officer Basurto has an SSR entry on 07/16/25 where he neglected to put back a fingerprint reader assigned to him for over a month.

Follow-up/Investigation

(continue on second page if necessary)

☐ Informal Investigation (Indicate actions taken below)

☐ Debrief/Counseling ☐ Policy Provided ☐ Training Scheduled ☐ Other

Report Completed by:	Lt. Jackson SP2302		
Reviewed By:	Operations Commander	Concur ☐ Not Concur ☐	
Reviewed By:	Administrative Commander	Concur ☐ Not Concur ☐	

IAB RECOMMENDATION

☐ Commendation X☐ IA Formal ☐ Service Complaint ☐ Mediation Requested

Complaint Narrative (Continued)

Follow-up/Investigation (Continued)

Sheridan Police Department

4101 South Federal Boulevard
Sheridan, CO 80110-5399
Jeffrey A. Martinez Chief of Police

MEMORANDUM

TO: Commander Connelly

From: Sergeant Ludwig

Date: 08/06/2025

Subj: Negligent Discharge

Sir,

On August 6, 2025, at approximately 2050 hours, A-side officers returned to the station from the range to clean their weapons. While in the roll call room, Officer Basurto was attempting to disassemble his firearm when a negligent discharge occurred. Officers Medellin and Casoria were standing near the doorway when the round was fired. Fortunately, no one was injured during the incident. I immediately notified the chain of command and began the appropriate response procedures. The scene was secured, and photographs were taken to document the area and firearm. Written statements were collected from all parties involved. I secured the firearm and placed it in gun box #4 as directed.

Sheridan Police Department

4101 South Federal Boulevard
Sheridan, CO 80110-5399
Jeffrey A. Martinez Chief of Police

MEMORANDUM

To: Rodrigo Basurto, Patrol Officer (SP2502)

From: Joe Connelly, Administrative Commander (SP0906)

Date: January 2nd, 2026

Subj: Internal Affairs #25-09

A complaint has been received in which you are the subject officer. It has been assigned IA Case Number 25-09. Since it may be some time before you are contacted, any material you have concerning this incident should be maintained.

Depending on the nature of the allegations and the findings of this investigation, the results may be reported to the Colorado POST Board and the 18th Judicial District Attorney's Office.

Incident Information:

Type of complaint: *Internal*

Allegation(s): *Negligent Firearm Discharge / Safety*

Location of alleged incident: *Roll call room / 4101 S. Federal Blvd., Sheridan, CO 80110*

Date / Time of alleged incident: *August 6th, 2025 / 8:39pm*

Associated Case Report Number: *N/A*

Sheridan Police Department

4101 South Federal Boulevard
Sheridan, CO 80110-5399
Jeffrey A. Martinez Chief of Police

MEMORANDUM

To: Jeffrey A. Martinez, Chief of Police

From: Joe Connelly, Administrative Commander

Date: April 7th, 2026

Subject: IA 25-09

Introduction:

This case was assigned to me on August 7th, 2025. The case originated internally. On August 6th, 2025, Officer Basurto had an accidental / negligent discharge of a firearm in the briefing room at the Sheridan Police Department, 4101 S. Federal Blvd. Sheridan, CO 80110. The focus of this investigation will be to determine if Officer Basurto violated any of the Sheridan Police Department Policies and Procedures and to determine if SPD Procedures are effective and/or need to be updated.

Synopsis:

On Wednesday, August 6th, 2025, Sheridan Officers assigned to A-Side (Sunday – Wednesday) had scheduled range training. They trained at the range from 3:00pm – approximately 6:45pm. The scheduled training involved only their duty pistols; however, one officer sighted in an AR-15 on the range, but not during training times. At the conclusion of range training, all officers were instructed to go to dinner and then to the Sheridan Police Department where they were to clean their weapons and conclude their scheduled training. The instructors for the range training were Sgt. Marquez, Officer Christopher Clark, and Officer Casey Casorla.

Officer Rodrigo Basurto was in FTO during this time and was assigned to Training Officer Kevin Le. Both officers were assigned to A-Side Late Shift and were present at the range. At the conclusion of the range, Officer Le was given permission by Sgt. Marquez to go home as he was not feeling well. All officers and range instructors ate dinner together at the Red Robin in Highlands Ranch once the range training was concluded. Officers were then given a time (approximately 8:30pm) to return to SPD to clean weapons and conclude the training day. Some officers went into the briefing room to clean weapons, some went to the weapons station outside of the Sgt. Office, and some had still not made it back from dinner. Officer Basurto was one of the first to begin cleaning his weapon. He was in the briefing room with Officer Medellin and Officer Casorla when he began. While preparing to clean his weapon, he had an accidental / negligent discharge, firing a round through a briefing table. Nobody was struck by the discharged round; however, Officer Casey Casorla began experiencing ear pain as a result of the noise caused by the gunshot and subsequently sought medical treatment through workers compensation for this injury.

Immediately after the gunshot, Sgt. Marquez, Sgt. Ludwig and Sgt. Aloia all ran to the briefing room. They secured the room and had everybody who was present complete written statements. They then photographed the room, collected the casing and bullet, as well as secured Officer Basurto's pistol in temporary locker #4 in the hallway near the briefing room.

INVESTIGATION:

-On August 11th, I made several attempts to contact a Glock Armorer to inspect Officer Basurto's weapon. No armorers were available, so Lt. Jackson and I performed basic function checks on the weapon and found that the weapon was performing as intended. The weapon was returned to Officer Basurto.

I reviewed the statements and photographs collected by Sgt. Ludwig and Sgt. Marquez.

-Interview with Officer Clark:

-On December 30th, 2026, at 2:40pm, I interviewed Officer Clark regarding this case. I advised him of the Garrity Warning, which he signed.

Officer Clark told me that he was one of the range instructors that day for training. He told me that the other two instructors that day were Officer Casorla and Sgt. Marquez. He told me that the range was for "A-Side" so the times of training at the range were approximately 3:00pm – 7:00pm.

(Marker 4:55) Officer Clark told me that they concluded the training around 7:00pm and then they all went to dinner, except for Officer Le, who was given permission to go home. Officer Basurto, who was assigned to FTO Le for Phase 1, went to dinner with everybody at Red Robin, Highlands Ranch.

(Marker 5:40) I asked Officer Clark about getting ready to leave the range and if anybody had cleared weapons. Officer Clark told me that: As Sgt. Marquez ran the last two to three officers through the drill, there were other officers at the table with him (Clark.) These officers did not include Officer Basurto. Clark instructed these officers to empty their magazines into the ammo cans while he was gathering up the unused supplies and placing them into the truck. Since he was cleaning up, he is unsure if Sgt. Marquez gave any commands to download their weapons.

(Marker 7:05) I asked Officer Clark if it is normal to download at the end of the range? Officer Clark told me that it is normal to download at the end because they keep all training ammo at the range, so yes, they typically download at the end of the range. They instruct the officers to keep their weapons in whatever condition they see fit while travelling to and from the range.

(Marker 11:10) Officer Clark told me that at every range they go over the firearm safety rules. He told me that Officer Basurto specifically went over the rules on the day he (Clark) took him out to qualify on his first week after being hired, so he is aware of all rules, specifically "Treat every weapon as though it is loaded.

(Marker 12:58) Officer Clark told me that Sgt. Marquez was in control of the range and the line at that time (end of range training.) Officer Clark told me that every range he has been to with Sheridan PD either as training or as a range instructor, they have always "downloaded" at the end. He has to assume that since Sgt. Marquez was in charge, that would have been done.

(Marker 15:08) I asked Officer Clark if they typically go through at the end of range training and physically check to make sure everybody is downloaded. Officer Clark told me that, typically, yes they (instructors) do that. He told me that after the last shooting drill, everybody comes on-line, magazines out, slides locked back, and then they (Instructors) visually and physically inspect the firearms along with the officers. Once inspected they have them release the slide, depress the trigger and re-holster. Once that is accomplished, they have everybody pull out all three magazines to ensure that they are empty as well.

(Marker 16:36) When asked, Officer Clark told me that once the range training is completed, they all go to dinner and then return to the station to clean guns and complete the training day. (Marker 17:07) Officer Clark told me that typically they will come back to the station and clean guns while watching officer safety videos or some type of other classroom training. (Marker 17:32) I asked if everybody comes back as a group or all filter in. He told me that they filter in as they are usually in separate vehicles.

(Marker 17:38) I asked Officer Clark if anybody checks their weapons here at the station prior to cleaning them. He replied "No." I asked if this has ever happened and he told me "No, not that I am aware of."

(Marker 19:06) I asked Officer Clark if he knew if Officer Basurto was in the last line with Sgt. Marquez. Officer Clark told me that he is not certain. (Marker 21:21) Officer Clark believes that Officer Basurto had to have been in the last group with Sgt. Marquez since he does not believe that Officer Basurto was at the table cleaning up with him.

(Marker 21:46) I asked Officer Clark where he was when the Accidental Discharge occurred. Officer Clark told me that he was between the hallway of the briefing room and the two locker rooms. He was going to get Officers Keelan and McClay because he wanted everybody to clean their weapons in the same room. Officers Keelan and McClay were at the armorer's table, which is located next to Sgt. Boren and Sgt. Ludwig's office. Officer Clark told me that he was at the entry way to that room, adjacent to the women's bathroom. (Marker 23:15) Officer Clark told me that he did hear the round go off, and as he entered the room where Officer's Keelan and McClay were, he told them to "never mind, don't go in there."

(Marker 23:23) I asked Officer Clark, "What did you see or hear when the round went off?" Officer Clark told me that he only heard the round go off, he did not hear anybody say anything immediately afterwards. He did not immediately see anybody run in or out of the room where the round was discharged. He then went towards the room and by the time he got to the threshold of the door, he saw somebody coming towards the room, he believed that person to be Sgt. Marquez.

(Marker 24:14) I told Officer Clark that Officer Casorla reported that she immediately left the room (where the round was shot) and began checking on others on the exterior of the room. I asked him if he saw that. Officer Clark told me that he would not have seen that until he turned around because his back was still to the door. Officer Clark told me that he did see Sgt. Ludwig, whose office is near the armorers' table, come out of his office, ask him what happened and then move towards the room where

the discharge occurred. As he turned around towards the room, that is when he saw Officer Casorla outside of the room.

(Marker 24:44) I told Officer Clark that Sgt. Ludwig, Sgt. Marquez and Sgt. Aloia all reported that they went running towards the room where the round was discharged. Officer Clark told me that he saw Sgt. Ludwig in the room where the armorer's table is. Sgt. Ludwig looked at him and said, "Oh shit, what happened?" Sgt. Ludwig then goes towards the room where the discharge occurred and at that point is when Officer Casorla came out of the room. Officer Clark told me that it was not like "gun shot happens and people scatter". It was gunshot happened, Sgt. Ludwig meets him face to face and then goes towards the room, Officer Clark then turned around and that is when Officer Casorla came out of the room.

(Marker 25:50) Officer Clark told me that before he even got to the door to the room, he had just assumed he knew what had happened. I asked if anybody checked for injuries and he told me "Yah, all the questions were asked. If anyone was injured, do we need to call medical." Officer Clark told me that he never went into the room, that he only made it to the threshold when Sgt. Ludwig told him not to enter. I asked Officer Clark to tell me what he could hear or see from the threshold. He told me that inside the room was Officer Medellin, Basurto and Officer Casorla. Sgt. Ludwig was the first sergeant into the room. Officer Clark then went back to the armorer's table.

Officer Clark had no other involvement in this case and had nothing further to add when asked.

-Interview with Officer Casorla:

-On January 6th, 2026, at 1:15pm, I interviewed Officer Casorla regarding this case. I advised her of the Garrity Warning, which she signed.

Officer Casorla is one of the Sheridan Police Department firearm instructors. She was present for the range on August 6th, 2025, and acknowledged that this date was a "A-Side" training day. When asked about her role at the range, she told me that she acted basically as the "secretary" in making sure that all the sign-in logs were completed and that she was responsible for the qualification sheets for each officer. Officer Casorla told me that during that range day, she did not instruct anything, but she was on the line as a safety officer a couple of times throughout the day.

(Marker 5:30) I asked Officer Casorla if she remembered if at the end of the range, did everyone come onto the line to be cleared by the instructors. Officer Casorla told me that she did not remember, but that the last drill they did was an individual drill. She was not involved in the individual drills, so she is unsure if they were cleared by other instructors individually or not. She believes that Sgt. Marquez did all the individual drills.

(Marker 6:14) I asked Officer Casorla if it is typical at the end of a range day, to have everyone come onto the line and be cleared. Officer Casorla told me that it is more likely than not. I asked her if there are days that this does not happen? Officer Casorla told me that she has been on range where the last drills are individual drills and at the conclusion of that, the instructor will download you. Referring to having everybody come onto the line to be cleared, I asked Officer Casorla if she knew if that had occurred on this particular range day. Officer Casorla told me that she did not remember, but she knows that she did not clear anybody.

(Marker 9:00) Officer Casorla and I talked about officers leaving the range and if their guns are loaded or not. Officer Casorla told me that it is left up to individual officers in what condition they want their guns in (Loaded or unloaded.) Officer Casorla told me that if an officer wants his / her gun to be loaded, they (instructors) usually have the officers go back up to the line to reload. I asked her if she knew if that happened on that range date and she told me that she did not know.

(Marker 10:30) I asked Officer Casorla if she knew if Officer Basurto was ever cleared prior to leaving. She told me that she did not know.

Officer Casorla told me that once everybody was back to the station after the range, she was in Sgt. Aloia's office talking to him and Sgt. Marquez was instructing everybody on what to do next. I asked Officer Casorla if everybody was directed to clean guns or if this was just common knowledge to clean guns after a range day. Officer Casorla told me that she never heard that. Officer Casorla acknowledged that everybody was supposed to come back to the station to complete the training day, but that she was not aware of what everybody was supposed to do. I told her that somebody else had reported that they were all supposed to go into the briefing room to clean guns and watch videos for the remainder of the training day. Officer Casorla told me that she never heard that.

(Marker 14:16) I asked Officer Casorla if anybody (instructors) checks to make sure weapons are clear before people start to disassemble their weapons for cleaning. She told me, "No."

(Marker 15:40) After Officer Casorla left Sgt. Aloia's office, she made her way back to the briefing room. When asked, she told me that Officer Basurto was in there and that Officer Medellin came in either right before or right after her, but that it was close to the same time. She told me that she could see that Officer Basurto's gun was on the table and that there was a cleaning kit next to him. She was at the back table, closest to the door, facing Oxford and that Officer Medellin was next to her. Officer Casorla told me that Officer Basurto was at the same table as she was, but further down towards the other end.

Officer Casorla told me that when she walked into the room, there was a greeting card on the table and she picked it up and asked Officer Medellin, "What is this?" At that point, she saw Officer Basurto but did not believe that he had anything in his hands at the time. She then opened the card to see what it was and that is approximately when the round was discharged.

Officer Casorla told me that immediately after the shot, both of her ears hurt really badly, so she walked out of the room and into the room where Officer Keelan was at the armorer's table. She told me that she then went back into the briefing room because either Sgt. Marquez or Sgt. Aloia told her to go back in there.

(Marker 19:09) Officer Casorla told me that she went to a Workers Compensation Doctor to be treated for her ears. She told me that she is still going for appointments and that she is scheduled to take the same test that she took to be hired so that they can compare it to the test she is going to take and see if there is a difference.

Officer Casorla told me that after the discharge, everybody in the room was told not to talk to each other. She was then asked for a written statement, which she completed. She and Officer Clark then met with Sgt. Marquez. She did not remember the conversation, but she said that it was mostly Sgt. Marquez talking through what happened and that he seemed to be "kicking himself."

Officer Casorla had nothing else to add to this investigation.

-Interview with Sgt. Marquez:

-On January 2nd, 2026, at approximately 10:00am, I interviewed Sgt. Marquez, via telephone. The reason this interview was done by telephone is because Sgt. Marquez is no longer employed by the Sheridan Police Department. He is currently a recruit with the El Paso Police Department in Texas.

Sgt. Marquez acknowledged that he was one of three instructors at the range on August 6th, 2025. Sgt. Marquez told me that the other two instructors were Officer Clark and Officer Casorla. Sgt. Marquez told me that he does not remember exactly how many officers were present for training on that day. He told me that it was all "A-Side" but that some of those officers were either sick or on vacation. He did confirm that Officer Basurto was present for the training and that Officer Basurto was in the FTO Program with Officer Le at the time. Sgt. Marquez was also the FTO Coordinator at this time.

(Marker 3:30) Sgt. Marquez acknowledged that there is a sign prior to getting to the range area that says "No Loaded Weapons Beyond This Point", there is also a clearing barrel in the same area as the sign.

(Marker 3:54) I asked Sgt. Marquez if at the end of training, was everybody brought up to the line to ensure that their weapons were clear. Sgt. Marquez responded, "No, that did not happen." I asked him if they didn't do that for a reason and he told me that this has not been a practice for a while.

(Marker 4:25) Sgt. Marquez told me that at the end of the training, he did tell them to clear their guns because they are going to go and clean them.

I told Sgt. Marquez that it was reported that sometimes they are cleared individually. Sgt. Marquez told me that does happen but that he did not do that with his guys because all his guys shot to "lock back" meaning they shot until they were empty and did not reload after that round. Sgt. Marquez told me that Officer Basurto was not in his last group.

Sgt. Marquez told me that when they were done at the range, everybody, with the exception of Officer Le, went to dinner. Sgt. Marquez told me that he allowed Officer Le to leave training early as Officer Le was not feeling well, or something like that. After dinner, everyone came back to the Sheridan Police Department.

Sgt. Marquez told me that it is common practice after the range, for officers to clean their weapons. He told me that once at the station, some officers will clean them in the EOC, some in briefing and some at the armorer's table.

(Marker 7:08) While speaking about cleaning weapons, I asked Sgt. Marquez if there had been any directions given to the officers about where or when to clean their weapons. Sgt. Marquez told me that as officers returned from dinner, some began cleaning without being told to begin. Sgt. Marquez told me that Officer Basurto began cleaning prior to being told to.

I asked Sgt. Marquez if anybody had checked the officer's guns to ensure that they were clear prior to cleaning. Sgt. Marquez told me that he did not do that. Sgt. Marquez told me that typically they would at least be told to clear weapons before racking the slides. Sgt. Marquez believes that he should have been in the room prior to anybody disassembling their weapons.

(Marker 9:30) I asked Sgt. Marquez where he was when the discharge occurred. He told me that he was just leaving Sgt. Aloia's office because once he heard the round go off, he yelled for Sgt. Aloia. Sgt. Marquez, Sgt. Aloia and Sgt. Ludwig arrived to the briefing room at approximately the same time. I asked Sgt. Marquez who was present inside the room when he arrived. Sgt. Marquez told me that Officer Basurto, Officer Medellin and Officer Casorla were all in the room.

(Marker 10:52) I asked Sgt. Marquez what he was told had happened and by who. Sgt. Marquez told me that Officer Basurto told him that he had an A.D. Sgt. Marquez told me that it was clear what had happened because he looked at the desk and there was a hole in it. Sgt. Marquez told me that he then ordered whoever was in the room to stay and that he told Sgt. Ludwig to call Lt. Jackson. He then secured the scene and had people begin writing statements. He also told them not to talk.

(Marker 12:40) I asked Sgt. Marquez if there was anything he wanted to add. Sgt. Marquez told me that "We as the firearms instructor team, and me as the Range Master, should have had everybody on the line and checked their dang firearms." "Even though the last drill they were ran dry, we still should have checked, and I take blame for that part." Sgt. Marquez told me that before they start shooting, they go over the firearms safety rules and emergency plans. He does not know why they did not bring everybody on-line to check and make sure they were all cleared.

Sgt. Marquez had nothing more to add regarding this investigation.

-Interview with Officer Medellin:

On January 12th, 2026, at 7:52am, I interviewed Officer Medellin. This interview was conducted via telephone due to scheduling issues.

Officer Medellin told me that at the time of this incident, he was assigned to A-Side and was present for range training that day.

When asked, Officer Medellin did not remember if the instructors brought everybody onto the line and downloaded their weapons.

Officer Medellin told me that once the range was completed, everyone went to dinner at Red Robin in Highlands Ranch. Everyone then came back to the police department, and it was his understanding that they were supposed to finish the training day by cleaning weapons and completing their DTB'S.

Officer Medellin told me that when he returned to the department, he went back into the briefing room. He was in the briefing room standing just inside the doorway, next to Officer Casorla. Officer Basurto was set up to clean his weapon at the back table, just inside the doorway, but at the end towards the window. He and Officer Casorla were looking at a greeting card that was left for everyone to sign when the shot went off. He was not looking at Officer Basurto when the shot went off so he does not know what happened. Immediately after the shot went off, he saw Officer Casorla put her hands over her ears. He checked to make sure nobody was hit. Sgt's. Ludwig, Marquez and Aloia came into the room, checked to make sure there were no injuries and then began collecting written statements from everyone in the room.

Officer Medellin had nothing else to add to this investigation.

-Interview with Officer Basurto:

I interviewed Officer Basurto on January 8th, 2026, at 11:55am. He was present with his attorney, Kyle Scoby with Elkus and Sisson. I advised Officer Basurto of the Garrity Warning, he signed it and his attorney signed as a witness.

Officer Basurto told me that on August 6th, 2025, the date of this incident, he was assigned to A-Side Late Shift. He was in Phase III of his FTO, assigned to FTO Le.

His weapon that he carries on-duty and had at the range that day is his personally owned Glock 47, 9mm handgun. Officer Basurto told me that his weapon was inspected by Sgt. Marquez, prior to him carrying it as a duty weapon.

(Marker 5:15) Officer Basurto told me that when they finished training at the range, they were not brought up to the line to have their weapons cleared by the instructors. They were told to begin cleaning up the range and he took his gear off, including his weapon, and placed it on the tables at the back of the range so that he could help clean the range.

After cleaning the range, they were told to go to dinner, and he had approximately 1 to 1 ½ hours for lunch and then they were all supposed to go back to the police department to finish their training day. This included cleaning their weapons and completing all his DTB's. He took his gear and placed it in the back seat of his car and drove to Red Robin in Highlands Ranch, where he had dinner with everyone else from the range except for Officer Le, who was given permission to go home.

Officer Basurto told me that when he left dinner, he went directly to the police department. Once there, he left his gear in his car because he usually cleans his weapon at home. When he walked in, people were getting ready to clean weapons and he noticed that Officer Clark had cleaning supplies in the briefing room, so he decided to clean his weapon at the police department and went to his car. He grabbed his holster with the weapon and went back inside. He chose a seat next to Officer Clark, who had left the supplies on the table, but had left the room.

(Marker 11:40) Officer Basurto told me that he took his weapon out of the holster and removed the magazine, which he saw was empty.

(Marker 12:00) Officer Basurto told me, "Then I slid the slide up and decompressed (he then made a hand gesture similar to pulling the trigger)." "I pinched it so I can slide the slide out. So, the slide won't come out unless the trigger is decompressed. So as I was sliding it, I pulled the trigger to decompress it and that's when my gun went off, in attempts to taking my gun apart and cleaning it."

(Marker 12:26) I asked Officer Basurto if the slide would have come back? He told me that the slide did come back.

(Marker 12:30) I asked if he should have checked before decompressing the trigger. He answered, "Absolutely."

(Marker 12:40) I asked Officer Basurto if he was rushing or if this was a habit? He told me, "No, so, I was a little tired. Prior to the range, I worked graves before coming into the training. I just think I was a little tired and wasn't thinking properly."

(Marker 13:40) Officer Basurto told me "I am prior military, so yes, I always check my weapons and everything. So, I don't know what happened that day. I saw the empty magazine, and I knew that my gun shouldn't have been loaded. Not knowing that a range round was in there."

(Marker 13:47) I asked Officer Basurto if he is aware of the gun safety rules. He responded "yes." I asked him if they had gone over the gun safety rules at the range and he told me that they did.

Officer Basurto told me that after the discharge happened, he set his weapon down and did not touch it. His ears were ringing a little bit. He asked Officer Medellin and Officer Casorla if they were okay and they told them that they were. Officer Basurto told me that Sgt. Ludwig and Marquez then came into the room and checked if everyone was okay. They then asked everyone to write a statement.

(Marker 15:11) I asked Officer Basurto how this could have been prevented. Officer Basurto told me "Always check my weapon and always treat it like it is loaded, which is one of the rules. I shouldn't have assumed that my weapon was empty, ever."

Officer Basurto and his attorney were then given several minutes to speak while I stepped out of the room. When I returned, Officer Basurto told me the following: That he worked graves the night before the range, getting off work at 7:00am. It takes an hour to get from his house to the range. They had to meet at the range at 2:00pm, so he was up by 11:00am, which means he only slept for approximately 4 hours before going to the range.

When he left the range, he thought his weapon was clear. They were not brought up to the line for the instructors to properly clear their weapons. They then went to lunch, which means that from the time he was done shooting at the range to the time he began cleaning his weapon, there were approximately another 2 hours. His mind was not necessarily there. When he pulled his magazine out and saw that it was empty, the last thing on his mind was that his weapon was loaded. Do to his lack of sleep, he was fatigued and admits that he did miss a step in clearing his weapon.

I asked Officer Basurto if at the range, were they told to treat all weapons as though they are loaded. He told me "Yes." I asked if that rule starts or stops at the range or if it means all the time. He told me "No, it is all the time."

Officer Basurto had nothing else to add to this investigation and the interview was concluded.

-Conclusion:

On August 6th, 2025, officers assigned to "A-Side" had range training at the Highlands Ranch Law Enforcement Training Academy. The instructors for the training were Sgt. Marquez, Officer Clark, and Officer Casorla. All three were interviewed during this investigation and through their interviews it was determined that none of them had all of the officers clear their weapons at the end of the training. This was confirmed by Officer Medellin, who did not remember clearing weapons at the end of training and Officer Basurto, who told me during his interview, that they did not clear weapons, instead they were told to begin cleaning the range.

The interviews also confirmed that when the officers come back to the police department to clean their weapons, none of the instructors make all of the officers check and clear their weapons prior to beginning maintenance.

Officer Basurto took his personally owned duty weapon into the briefing room with intentions of cleaning his weapon. He dropped his magazine and saw that it was empty. Officer Basurto told me, "Then I slid the slide up and decompressed the trigger." "I pinched it so I can slide the slide out. So, the slide won't come out unless the trigger is decompressed. So as I was sliding it, I pulled the trigger to decompress it and that's when my gun went off, in attempts to taking my gun apart and cleaning it."

Officer Basurto acknowledged knowing all the range / gun safety rules. He told me that he always checks his weapon to ensure that it is clear, but he does not know what happened on this day. He does say that due to his work schedule, he was fatigued.

Officers Medellin and Casorla were present in the room when the discharge occurred. Officer Casorla suffered injury in the form of ear pain and is currently going through the work comp process.

I presented this case to Chief Deputy District Attorney, Jason Siers, of the 18th Judicial District Attorney's Office. Mr. Siers later reviewed this case with ADA Ryan Brackley. Mr. Siers responded to me by email. Mr. Siers wrote, "While probable cause arguably may exist for reckless discharge of the firearm, the DA's Office would likely decline to prosecute if a case was filed based on the circumstances and procedures that should have prevented this situation."

Policy Considerations:

319.5.10 SAFETY
(d) Unsafe firearm or other dangerous weapon handling to include loading or unloading firearms in an unsafe manner, either on- or off-duty.

306.5 SAFE HANDLING, INSPECTION AND STORAGE

Members shall maintain the highest level of safety when handling firearms and shall consider the following:

(c) Members shall not load or unload a firearm anywhere in the Department, except where clearing barrels are present.

306.7.4 NEGLIGENT DISCHARGE

If firearm discharge is the result of negligence, the involved officer shall undergo remedial firearms training and qualification as determined by the Rangemaster.

Sheridan
Police Department
4101 South Federal Boulevard
Sheridan, CO 80110-5399

Jeffrey A. Martinez
Chief of Police

Advisement for Administrative / Personnel Investigation Interviews
(Pursuant to the Garrity Decision)

To: **Christopher Clark, Patrol Officer (SP2306)**

From **Joe Connelly, Administrative Commander (SP0906)**

Date: **December 30, 2025**

Subject: **Internal Investigation -Garrity Advisement**

I am conducting an internal investigation pursuant to the City and Department Policies. The subject of the investigation, IA25-09. It is important that you provide this investigation truthful and accurate information. I will endeavor to keep the information you provide me confidential, but I cannot guarantee confidentiality. I can assure you that there will be no retaliation based on anything you tell me in this interview.

You are entitled to all rights and privileges guaranteed by the laws and Constitution of this State and the Constitution of the United States, including the right not to be compelled to incriminate yourself in a criminal matter, however this is not a criminal investigation. I further advise you that if you refuse to testify or to answer questions related to the performance of your official duties or fitness for duty, you shall be subject to administrative charges, which will result in discipline up to and including dismissal from the Sheridan Police Department. If you do answer, neither your statements nor any information or evidence, which is gained by reason of such statements, can be used against you in any subsequent criminal proceeding.

To preserve the integrity of this investigation you are also directed not to discuss the details of this matter or of this interview with other members of the Sheridan Police Department until this investigation is concluded. Your full cooperation is appreciated.

Ordered by:

Joe Connelly, Administrative Commander

Read and understood by:

Employee Signature	12/30 1441 Date / Time	Witnessed By

Sheridan
Police Department
4101 South Federal Boulevard
Sheridan, CO 80110-5399

Jeffrey A. Martinez
Chief of Police

Advisement for Administrative / Personnel Investigation Interviews
(Pursuant to the Garrity Decision)

To: **Casey Casorla, Patrol Officer (SP2105)**

From **Joe Connelly, Administrative Commander (SP0906)**

Date: **January 6th, 2026**

Subject: **Internal Investigation -Garrity Advisement**

I am conducting an internal investigation pursuant to the City and Department Policies. The subject of the investigation, IA25-09. It is important that you provide this investigation truthful and accurate information. I will endeavor to keep the information you provide me confidential, but I cannot guarantee confidentiality. I can assure you that there will be no retaliation based on anything you tell me in this interview.

You are entitled to all rights and privileges guaranteed by the laws and Constitution of this State and the Constitution of the United States, including the right not to be compelled to incriminate yourself in a criminal matter, however this is not a criminal investigation. I further advise you that if you refuse to testify or to answer questions related to the performance of your official duties or fitness for duty, you shall be subject to administrative charges, which will result in discipline up to and including dismissal from the Sheridan Police Department. If you do answer, neither your statements nor any information or evidence, which is gained by reason of such statements, can be used against you in any subsequent criminal proceeding.

To preserve the integrity of this investigation you are also directed not to discuss the details of this matter or of this interview with other members of the Sheridan Police Department until this investigation is concluded. Your full cooperation is appreciated.

Ordered by:

Joe Connelly, Administrative Commander

Read and understood by:

Employee Signature

01·06·26 1318
Date / Time

Witnessed By

Sheridan
Police Department
4101 South Federal Boulevard
Sheridan, CO 80110-5399

Jeffrey A. Martinez
Chief of Police

Advisement for Administrative / Personnel Investigation Interviews
(Pursuant to the Garrity Decision)

To: **Rodrigo Basurto, Patrol Officer (SP2502)**

From **Joe Connelly, Administrative Commander (SP0906)**

Date: **January 8th, 2026**

Subject: **Internal Investigation -Garrity Advisement**

I am conducting an internal investigation pursuant to the City and Department Policies. The subject of the investigation, IA25-09. It is important that you provide this investigation truthful and accurate information. I will endeavor to keep the information you provide me confidential, but I cannot guarantee confidentiality. I can assure you that there will be no retaliation based on anything you tell me in this interview.

You are entitled to all rights and privileges guaranteed by the laws and Constitution of this State and the Constitution of the United States, including the right not to be compelled to incriminate yourself in a criminal matter, however this is not a criminal investigation. I further advise you that if you refuse to testify or to answer questions related to the performance of your official duties or fitness for duty, you shall be subject to administrative charges, which will result in discipline up to and including dismissal from the Sheridan Police Department. If you do answer, neither your statements nor any information or evidence, which is gained by reason of such statements, can be used against you in any subsequent criminal proceeding.

To preserve the integrity of this investigation you are also directed not to discuss the details of this matter or of this interview with other members of the Sheridan Police Department until this investigation is concluded. Your full cooperation is appreciated.

Ordered by:

Joe Connelly, Administrative Commander

Read and understood by:

Employee Signature

1/8/26 1157
Date / Time

Witnessed By

CR#_____

Sheridan Police Department Statement
Departamento de Policía de Sheridan Declaración

Name (Last, First, Middle Initial) Nombre (apellido, nombre, inicial del segundo nombre) Basurto, Rodrigo, P	Person Making Statement Is: ☑ Officer Serial Number:_____ ☐ Witness ☐ Person Advised/Victim
Residence Street Address Dirección de residencia [redacted]	City / Ciudad: [redacted] · County / Condado: [redacted] · State / Estado: [redacted] · Zip Code / Código postal: [redacted]
Residence Phone / Teléfono de residencia: [redacted] · Business Phone / Teléfono del trabajo/empresa	Email Address / Correo electrónico: [redacted] · Date of Birth / Fecha de nacimiento / [redacted]
Business Street Address / Dirección de trabajo/ empresa	City / Ciudad · County / Condado · State / Estado · Zip Code / Código postal
Officer Taking Statement: T. Ludwig · Serial No.: 2401	Date: 8/6/25 · Time: 2111 Hours
Concerning an incident occurring at: En referencia a un incidente que ocurrió en: 4101 S Federal Blvd	Location Where Statement was Taken: Lugar donde se tomó la declaración Same

Summary of Statement (Continued)
Resumen de la declaración (Continuación)

On 8/6/25 at approximately 2050 hours, I walked inside the rollcall room getting ready to clean my duty gun. I took out the magasine and seen it was empty. I assumed it was cleared since I was just coming from the shooting range. I had my duty weapon in my right hand and pulled the slide with my left hand while trying to manipulate the slide lock. I didnt relized I had a round in the chamber, so to get a better grip I slid my middle finger in the trigger well causing the trigger to press back and my gun discharging. When that happen I immediatley put my gun down and checked to make sure ofc. Millen & ofc. Conseta were OK. I had my gun pointing down and accidently going off.

I have read the foregoing statement and the facts contained therein are true to the best of my knowledge and belief. I do not contain that it contains all of the facts or details of the incident, but only those facts about which I have been asked. He leído la declaración anterior; los hechos allí contenidos son verdaderos, según mi leal saber y entender. No sostengo que contiene todos los hechos o detalles sobre el incidente, sino sólo aquellos hechos que me han sido preguntados.

8 / 06 / 2025
Date

2111 ☐ a.m. ☑ p.m.
Time Statement Completed

[redacted] Statement

CR#_____

Sheridan Police Department Statement
Departamento de Policía de Sheridan Declaración

Name (Last, First, Middle Initial) Nombre (apellido, nombre, inicial del segundo nombre): Medellin, Ernie	Person Making Statement Is: ☒ Officer ☐ Witness Serial Number: 2306 ☐ Person Advised/Victim			
Residence Street Address Dirección de residencia	City Ciudad	County Condado	State Estado	Zip Code Código postal
Residence Phone Teléfono de residencia	Business Phone Teléfono del trabajo/empresa [redacted]	Email Address Correo electrónico [redacted]	Date of Birth Fecha de nacimiento /	
Business Street Address Dirección de trabajo/ empresa: 4101 S Federal Blvd	City Ciudad: Sheridan	County Condado: Arapahoe	State Estado: CO	Zip Code Código postal: 80110
Officer Taking Statement: T. Ludwig	Serial No.: 2401	Date: 8/6/25	Time: 2111 Hours	
Concerning an Incident occurring at: En referencia a un incidente que ocurrió en: 4101 S Federal Blvd	Location Where Statement was Taken: Lugar donde se tomó la declaración: 4101 S Federal Blvd			

Summary of Statement (Continued)
Resumen de la declaración (Continuación)

On 08/06/2025 I ofc. Medellin was inside the roll call room. During this time I was standing next to ofc. Casorla. We were standing near the doorway at the end of the first table. I was asking ofc Casorla what the card was for. Suddenly I heard a gun shot go off near ofc Basurto area. I looked over at ofc Basurto and did not see any visible injuries. I then walked out of the roll call room to tell Sgt. Ludwig, Sgt. Marquez, and Sgt. Alaia (all three were running to the roll call room) that an AD had occured and everyone was alright. I was then told by Sgt. Marquez to stay inside the roll call room. I later completed this Statement.

I have read the foregoing statement and the facts contained therein are true to the best of my knowledge and belief. I do not claim that it contains all of the facts or details of the incident, but only those facts about which I have been asked. He leído la declaración anterior; los hechos allí contenidos son verdaderos, según mi leal saber y entender. No sostengo que contiene todos los hechos o detalles sobre el incidente, sino sólo aquellos hechos que me han sido preguntados.

08 / 06 / 2025
Date

2100 ☐ a.m. ☒ p.m.
Time Statement Completed

Ernie Medellin
Signature of Person Making Statement

CR#_____

Sheridan Police Department Statement
Departamento de Policía de Sheridan Declaración

Name (Last, First, Middle Initial) Nombre (apellido, nombre, inicial del segundo nombre)		Person Making Statement Is: ☐ Officer ☒ Witness Serial Number:_____ ☐ Person Advised/Victim			
CASORLA CASEY					
Residence Street Address Dirección de residencia		City Ciudad	County Condado	State Estado	Zip Code Código postal
Residence Phone Teléfono de residencia	Business Phone Teléfono del trabajo/empresa [redacted]	Email Address Correo electrónico		Date of Birth Fecha de nacimiento /	
Business Street Address Dirección de trabajo/ empresa		City Ciudad	County Condado	State Estado	Zip Code Código postal
401 S. FEDERAL BLVD.		SHERIDAN			
Officer Taking Statement	Serial No.	Date	Time	Hours	
T. Ludwig	2401	8/6/25	2111		
Concerning an Incident occurring at: En referencia a un incidente que ocurrió en:		Location Where Statement was Taken: Lugar donde se tomó la declaración			
		401 S. FEDERAL BLVD			

Summary of Statement (Continued)
Resumen de la declaración (Continuación)

I WALKED INTO THE ROLE CALL ROOM. BASURTO AND MEDELLIN WERE ALREADY IN THE ROOM. BASURTO LOOKED AS IF HE WAS ACTIVELY CLEANING HIS FIREARM.

I PICKED UP A GREETING CARD SITTING ON THE DESK AND ASKED MEDELLIN "WHO IS HURT?" AT THIS TIME I HEARD A GUNSHOT. EVERYONE APPEARED AND SAID THEY WERE OK. DO TO MY EARS HURTING AND THE GUN SMOKE, I LEFT THE ROOM TO GATHER MYSELF AND TO MAKE SURE EVERYONE IN THE OTHER ROOM WAS OK.

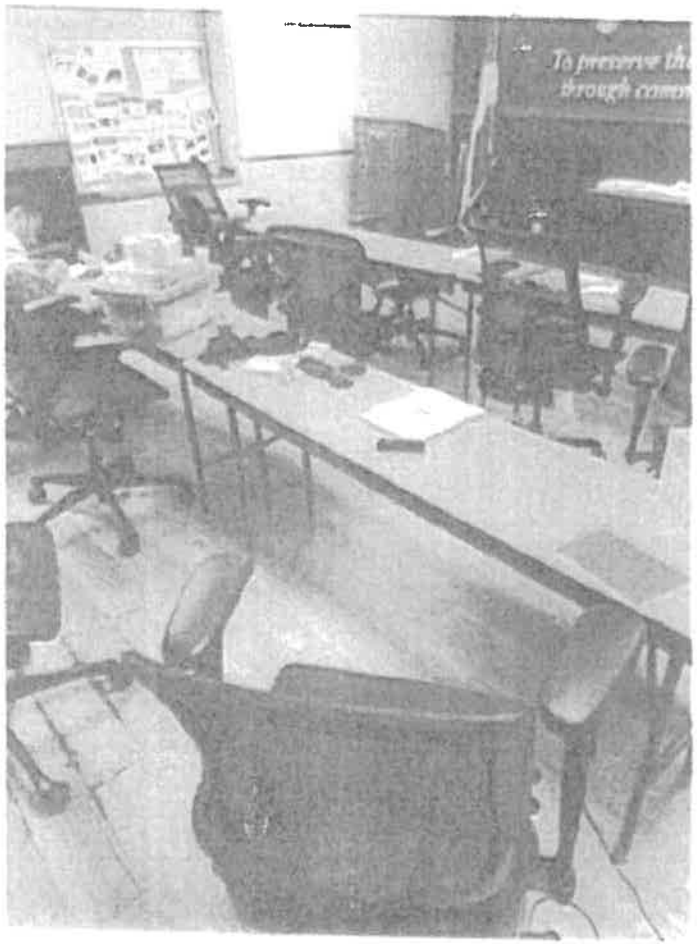
ave read the foregoing statement and the facts contained therein are true to the best of my knowledge and belief. I do not in that it contains all of the facts or details of the incident, but only those facts about which I have been asked. He leído la ación anterior; los hechos allí contenidos son verdaderos, según mi leal saber y entender. No sostengo que contiene todos los hechos o detalles re el incidente, sino sólo aquellos hechos que me han sido preguntados.

08/06/2025
Date

8:51 ☐ a.m. ☒ p.m.
Time Statement Completed

[redacted]
Signature of Person Making Statement

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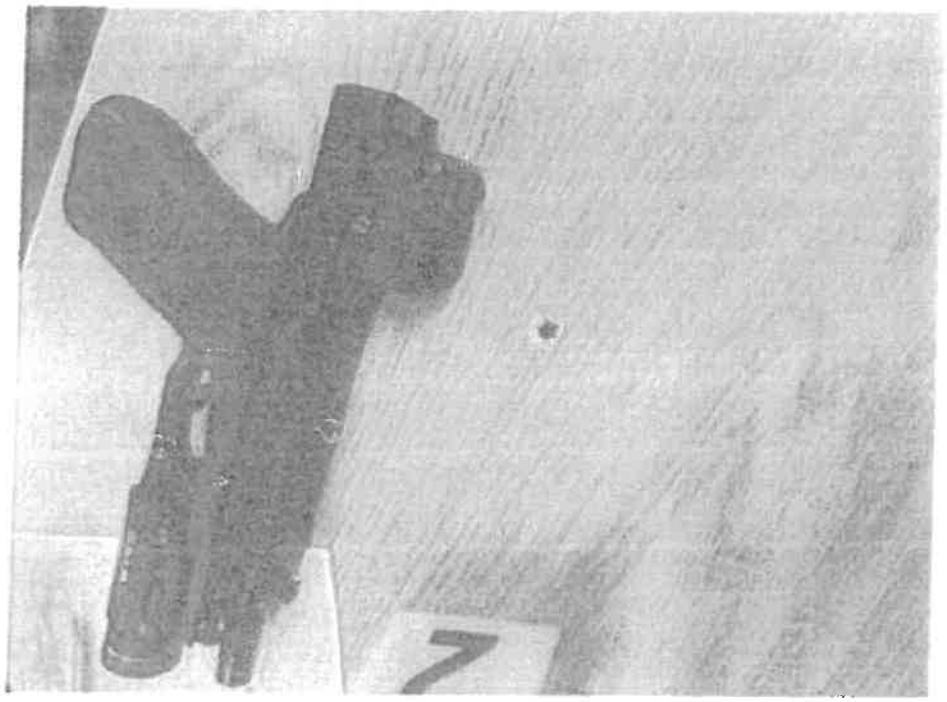
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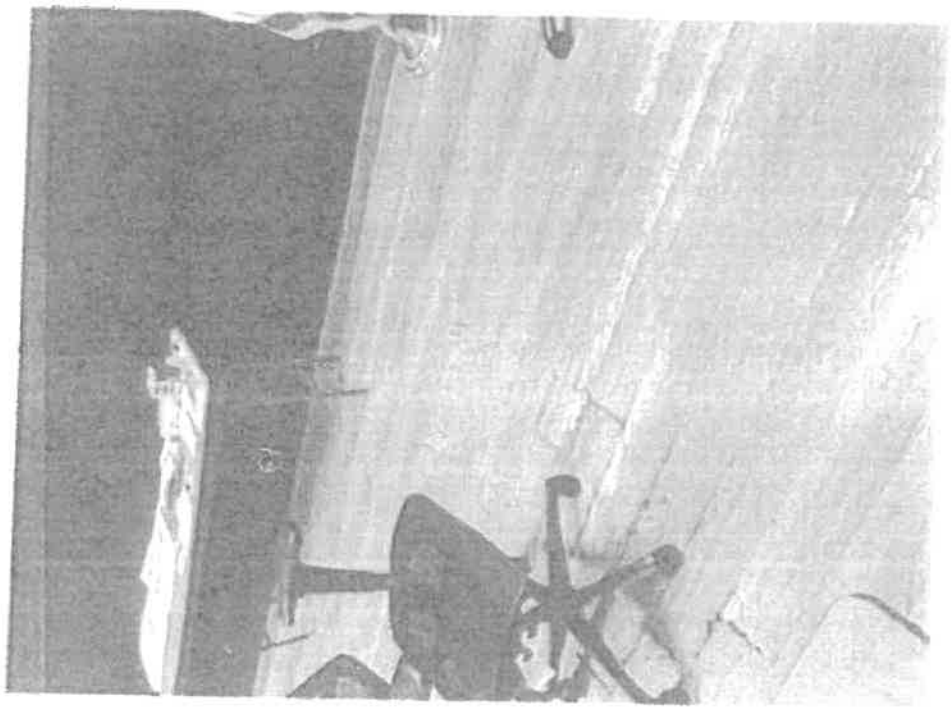

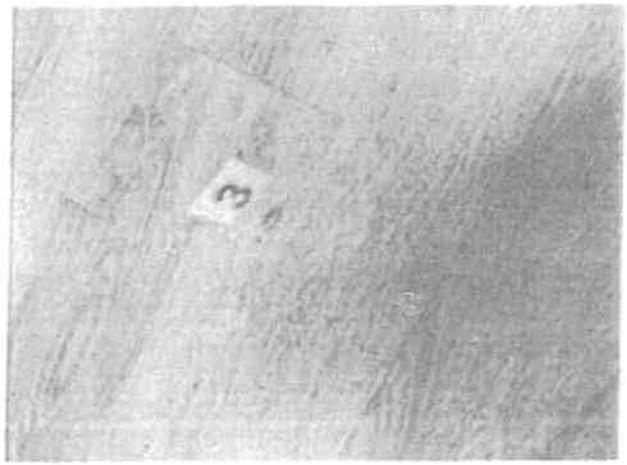

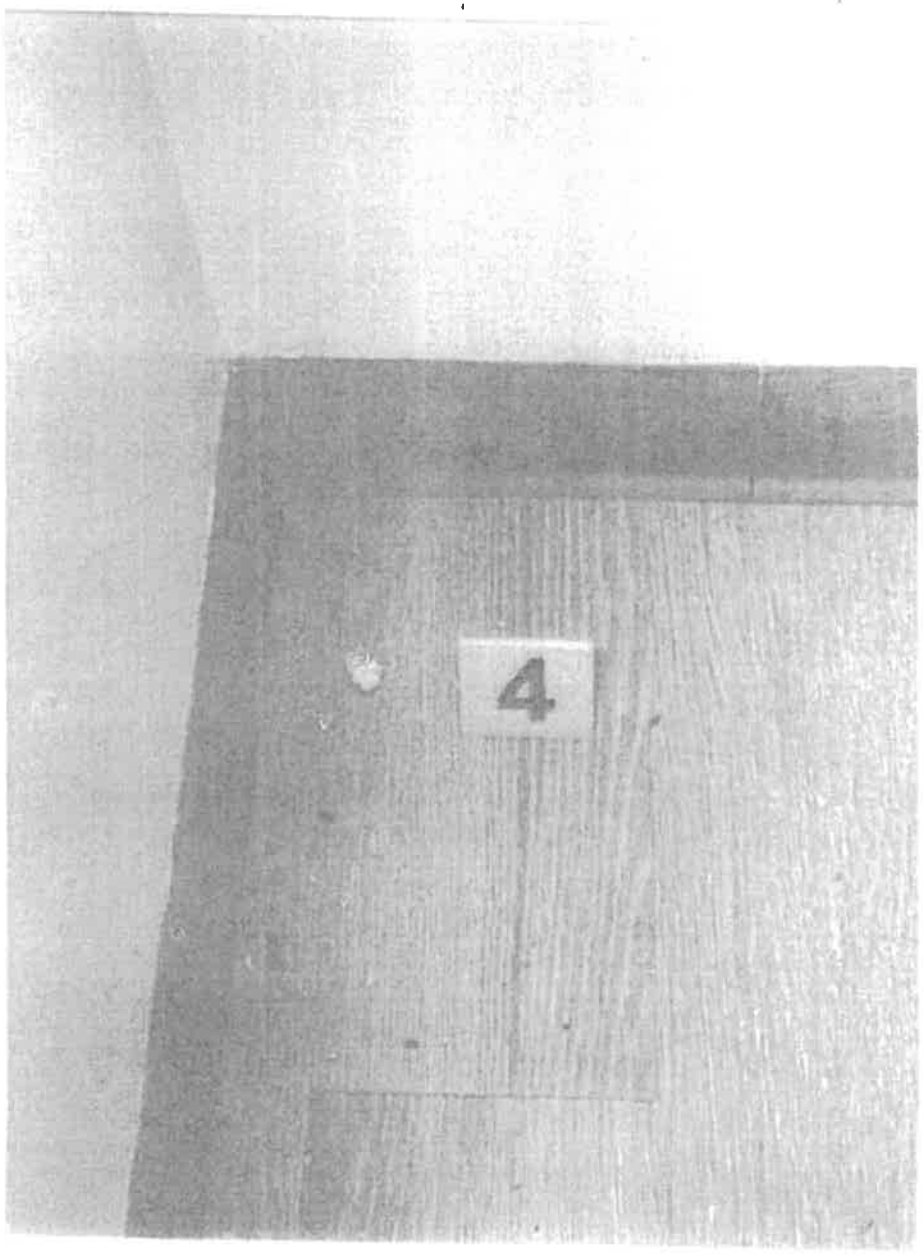
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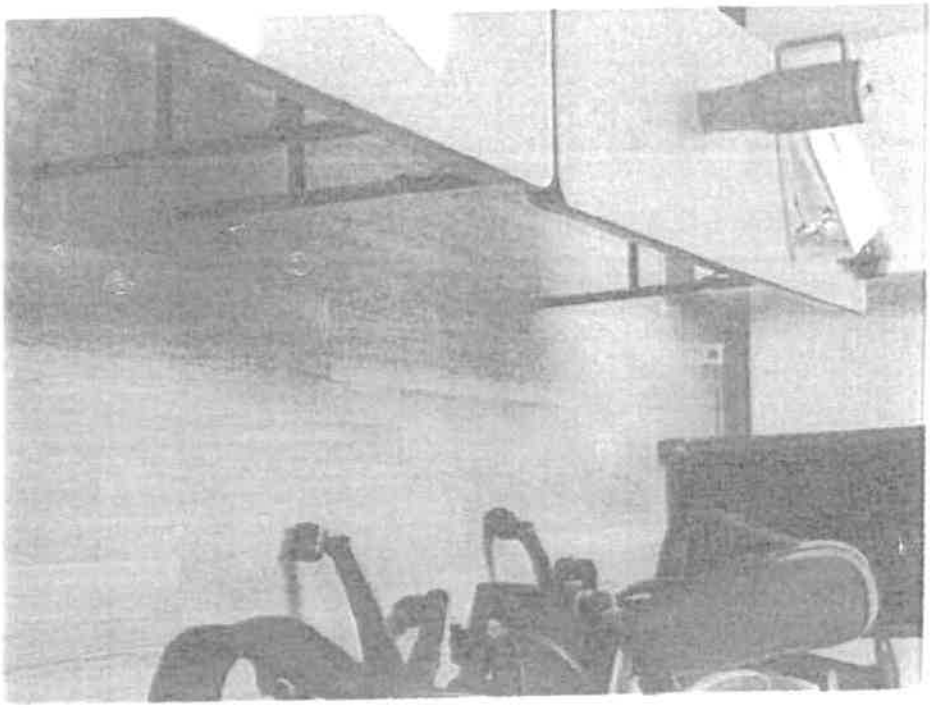

306.7.1 DESTRUCTION OF ANIMALS

Members are authorized to use firearms to stop an animal in circumstances where the animal reasonably appears to pose an imminent threat to human safety and alternative methods are not reasonably available or would likely be ineffective. Officers should follow their training to identify animal behaviors that may reasonably put local law enforcement officers or other individuals in imminent danger, in addition to animal behaviors that do not reasonably suggest or pose an imminent danger.

In circumstances where there is sufficient advance notice that a potentially dangerous animal may be encountered, department members should develop reasonable contingency plans for dealing with the animal (e.g., fire extinguisher, TASER device, oleoresin capsicum (OC) spray, animal control officer). Nothing in this policy shall prohibit any member from shooting a dangerous animal if circumstances reasonably dictate that a contingency plan has failed or becomes impractical.

Subject to safety concerns or other exigent circumstances, officers should consider alternatives to the use of firearms. Such alternatives include using the officer's TASER device or allowing the owner to control or remove the animal from the immediate area.

306.7.2 INJURED ANIMALS

Officers may euthanize an animal when, in his/her judgment and in the opinion of a licensed veterinarian, the animal is experiencing extreme pain or suffering or is severely injured, disabled or diseased past recovery and where other dispositions are impractical. In the event a licensed veterinarian is not available, the animal may be euthanized at the request of the owner or by the written certificate of two persons called to view the animal (CRS § 35-42-110). If a veterinarian, or two other people as outlined above are unavailable, then notify a supervisor.

Injured wildlife may be euthanized whenever the officer determines that no other reasonable action would be practical, humane or effective for the rehabilitation of the wildlife (2 CCR 406-14:1405).

306.7.3 WARNING AND OTHER SHOTS

Warning shots are not allowed except in exceptional cases where no lesser degree of force would be effective or practical, and the firing of a warning shot is the only alternative to the use of deadly force. Warning shots will not be fired when such discharge would pose a danger to any person.

306.7.4 NEGLIGENT DISCHARGE

If firearm discharge is the result of negligence, the involved officer shall undergo remedial firearms training and qualification as determined by the Rangemaster.

306.8 RANGEMASTER DUTIES

The range will be under the exclusive control of the Rangemaster. All members attending will follow the directions of the Rangemaster. The Rangemaster, or other firearms training staff, will maintain a roster of all members attending the range training and will submit the roster to the Administrative Commander after each range date. Failure of any member to sign in and out with the Rangemaster may result in non-participation or non-qualification.

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enforcement agency or that may result in criminal prosecution or discipline under this policy.

(b) Unreasonable and unwarranted force to a person encountered or a person under arrest.

(c) Exceeding lawful peace officer powers by unreasonable, unlawful or excessive conduct.

(d) Unauthorized or unlawful fighting, threatening or attempting to inflict unlawful bodily harm on another.

(e) Engaging in horseplay that reasonably could result in injury or property damage.

(f) Discourteous, disrespectful or discriminatory treatment of any member of the public or any member of this department or the City.

(g) Use of obscene, indecent, profane or derogatory language while on-duty or in uniform.

(h) Criminal, dishonest, or disgraceful conduct, whether on- or off-duty, that adversely affects the member's relationship with this department.

(i) Unauthorized possession of, loss of, or damage to department property or the property of others, or endangering it through carelessness or maliciousness.

(j) Attempted or actual theft of department property; misappropriation or misuse of public funds, property, personnel or the services or property of others; unauthorized removal or possession of department property or the property of another person.

(k) Activity that is incompatible with a member's conditions of employment or appointment as established by law or that violates a provision of any collective bargaining agreement or contract to include fraud in securing the appointment or hire.

(l) Initiating any civil action for recovery of any damages or injuries incurred in the course and scope of employment or appointment without first notifying the Chief of Police of such action.

(m) Any other on- or off-duty conduct which any member knows or reasonably should know is unbecoming a member of this department, is contrary to good order, efficiency or morale, or tends to reflect unfavorably upon this department or its members.

319.5.10 SAFETY

(a) Failure to observe or violating department safety standards or safe working practices.

(b) Failure to maintain current licenses or certifications required for the assignment or position (e.g., driver's license, first aid).

(c) Failure to maintain good physical condition sufficient to adequately and safely perform law enforcement duties.

(d) Unsafe firearm or other dangerous weapon handling to include loading or unloading firearms in an unsafe manner, either on- or off-duty.

(e) Carrying, while on the premises of the work place, any firearm or other lethal weapon that is not authorized by the member's appointing authority.

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No agency members will take practice ammunition from the range off range property for any purpose.

This policy does not apply to agency authorized and approved firearms training classes.

306.4.4 TACTICAL LIGHTS

Tactical lights may only be installed on a firearm carried on- or off-duty after they have been examined and approved by the Rangemaster. Once the approved tactical lights have been properly installed on any firearm, the member shall qualify with the firearm to ensure proper functionality and sighting of the firearm prior to carrying it.

Weapon-mounted tactical lights are recommended for all patrol duty handguns and long guns.

306.4.5 OPTIC SIGHTS

Optic sights may only be installed on a firearm carried on- or off-duty after they have been examined and approved by the Rangemaster. Any approved sight shall only be installed in strict accordance with manufacturer specifications. Once approved sights have been properly installed on any firearm, officers wishing to utilize an advanced optic system for their duty firearm are required to attend a department approved training course, and qualify on the range, before carrying the system on duty.

Except in an approved training situation, a member may only sight in on a target when the member would otherwise be justified in pointing a firearm at the target.

306.5 SAFE HANDLING, INSPECTION AND STORAGE

Members shall maintain the highest level of safety when handling firearms and shall consider the following:

(a) Members shall not unnecessarily display or handle any firearm.

(b) Members shall be governed by all rules and regulations pertaining to the use of the range and shall obey all orders issued by the Rangemaster. Members shall not dry fire or practice quick draws except as instructed by the Rangemaster or other firearms training staff.

(c) Members shall not load or unload a firearm anywhere in the Department, except where clearing barrels are present.

(d) Shotguns or rifles removed from vehicles or the equipment storage room shall be loaded and unloaded in the parking lot and outside of the vehicle, while pointing the weapon in a safe direction.

(e) Members shall not place or store any firearm or other weapon on department premises except where the place of storage is locked. No one shall carry firearms into the jail section or any part thereof when securing or processing an arrestee, but shall place all firearms in a secured location. Members providing access to the jail section to persons from outside agencies are responsible for ensuring firearms are not brought into the jail section.

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Joe Connelly

From: Jason Siers <jsiers@coda18.gov>
Sent: Thursday, May 28, 2026 11:19 AM
To: Joe Connelly
Subject: RE: IA Basurto

Good morning,

I reviewed the case this morning with ADA Ryan Brackley. While probable cause arguably may exist for reckless discharge of the firearm, the DA's Office would likely decline to prosecute if a case was filed based on the circumstances and procedures that should have prevented this situation. The District Attorney's Office is not requesting a case be filed. If you feel differently, we will review any additional information or case filings you provide.

Thank you,

Jason Siers
Chief Deputy District Attorney – Intake
6450 South Revere Parkway, Centennial, CO 80111
720.8[redacted]

18JD
Arapahoe County

From: Joe Connelly <JConnelly@sheridangov.org>
Sent: Wednesday, May 27, 2026 1:35 PM
To: Jason Siers <jsiers@coda18.gov>
Subject: RE: IA Basurto

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Perfect,

Thank you for everything,

Commander Joe Connelly
Sheridan Police Department
4101 S. Federal Blvd. | Sheridan, CO 80110
Office: [redacted] | Cell: [redacted] | Email: jconnelly@sheridangov.org

From: Jason Siers <jsiers@coda18.gov>
Sent: Wednesday, May 27, 2026 1:33 PM
To: Joe Connelly <JConnelly@sheridangov.org>
Subject: RE: IA Basurto

I'm supposed to staff the cases with Brackley tomorrow. I'm hoping to have a final answer after the staffing.

Jason Siers
Chief Deputy District Attorney – Intake
6450 South Revere Parkway, Centennial, CO 80111
[redacted]

18JD
Arapahoe County

From: Joe Connelly <JConnelly@sheridangov.org>
Sent: Wednesday, May 27, 2026 1:31 PM
To: Jason Siers <jsiers@coda18.gov>
Subject: IA Basurto

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon, sir,

I am just checking in to see if you have had a chance to review the IA we spoke about on 05/12/26 and if any decisions regarding charging / not charging have been made.

Thank you,

Commander Joe Connelly
Sheridan Police Department
4101 S. Federal Blvd. | Sheridan, CO 80110
Office: 303-438-3248 | C[redacted] | Email: jconnelly@sheridangov.org

SHERDAN POLICE DEPARTMENT
SUPERVISOR'S SITUATION REPORT

Employee Name: Basurto, Rodrigo **Serial Number: 2502** **Assignment Operations: Patrol**

The purpose of this form is to record incidents of exceptional performance, below standard performance, oral counseling sessions, commendations, and Internal Affairs Bureau (IA) case outcomes. This record will be used for all ranks and will provide a reference for completing the employee's annual evaluation report.
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Date	Type of Entry	Incident / Situation Training Program	Supervisor/Badge	Employee Initials
07/16/25	T	On 06/20/25 Officer Basurto and FTO Pfau checked out fingerprint reader #57 at 0700 hours. The reader was not checked back in by a supervisor. Sgt. Boren noticed it was missing on 07/12/25. This caused Lt. Jackson to have to go back into the checkout book and find who was the last officer to check out this item. The fingerprint reader was later found by Sgt. Ludwig on 07/16/25 inside the bag of Officer Basurto. This is not acceptable as we have procedures in place to prevent this type of mishandling of equipment.	Lt. Jackson 2302	Personally served
08/03/25	TRNG	You are to be commended in your pursuit of excellence furthering your career and successfully completing course on gangs on July 24, great Job	Sgt B Aloia	Personally served
08/04/25	TRNG	This evening you were advised of SPD Directive 2025-2, Procedures for Requesting Extra time off, per order of the Chief of Police	Sgt B Aloia	Personally Served
08/04/25	E	You are to be commended on your officer initiated activity in contacting and arresting and taking a wanted felon off the streets, arresting a [redacted] a Felony warrant for Assault out of Arapahoe County, bond of 25,0000 , the community thanks you. [redacted]	Sgt B Aloia	Personally served
08/04/25	E	You are to be commended in your response to cover officer that was calling for help, (Ofc McClay) who was engaged in a violent fight/resistance with a wanted party, you responded according to policy, and assisted in controlling the suspect with amount of force necessary to effect the arrest and take the incident under control . [redacted] resulting in the arrest of a party wanted for Felony warrants PCS, ID Theft Gilpin County , Auto Theft, Eluding out of Black Hawk Pd and PCS out of Sheridan. Well done !!!!	Sgt B Aloia	Personally served
08/04/25	E	You are to be commended on investigative skills and hard work on 08/03 resulting in the arrest of a [redacted] and a second case involving DOMV, DUI, Child Abuse , Assault resulting in arrest of [redacted] Your attention to detail, completion of paper-work and investigation was thorough and complete. Thank You	Sgt B Aloia	Personally Served

SHERDAN POLICE DEPARTMENT
SUPERVISOR'S SITUATION REPORT

Employee Name: Basurto, Rodrigo **Serial Number: 2502** **Assignment Operations: Patrol**

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08/05/25	E	You are to be commended in assisting in the arrest of a [redacted] in regards to driving a motor vehicle with no plates , at [redacted] on 8/4 resulting in an open air sniff by K9, and the seizure of 111 grams of meth, loaded 9mm handgun, scales, money, drug paraphernalia, and keeping your composure in which Martell fought with Police resisting arrest, reaching a safely conclusion. Minimum force needed to effect the arrest Thank You. [redacted]	Sgt B Aloia	Personally Served
08/11/25	E	Outstanding Officer initiated activity , on Community Contact at S Federal- W Hampden, resulting in the arrest of [redacted] and [redacted] Outstanding Work!!!!	Sgt B Aloia	Personally Served
08/07/25	OC	On 08/07/25 Lt. Jackson noticed an evidence key in Recruit Officer Basurto's mailbox (key #3), when Lt. Jackson checked the locker, it contained a plastic evidence bag with no case number and no paperwork, inside the bag appeared to be drug paraphernalia presumably evidence. Lt. Jackson e-mailed FTO Le and Recruit Basurto asking about the items, he was told via e-mail by FTO Le that these items were left inside of the patrol unit and another officer found them and placed them into an evidence locker. Needless to say, this is NOT the proper procedure for logging in evidence. Recruit Basurto has had another incident on 07/16/25 where he forgot to put back a fingerprint reader he signed out for over a month, the attention to detail needs to be fixed ASAP as we cannot have these types of mistakes. Below is the e-mail from FTO Le. Lt. Jackson, "Ofc. Hughes found the paraphernalia that was accidentally left behind in the trunk of unit #7. Ofc. Hughes notified me, so I asked him to place it into a locker and to leave the key in Ofc. Basurto's box. I was going to address the matter with Ofc. Basurto on Sunday night. Sorry for the inconvenience and for the confusion, we will do better.	Lt. Jackson 2302	Personally Served

SHERDAN POLICE DEPARTMENT
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		Respectfully, Kevin Le Police Officer Sheridan Police Department 4101 S Federal Blvd"		
09/17/25	**T**	In briefing, Sgt. McCants reviewed SPD Policy 302 (Handcuffing and Restraints) with all officers, including Officer Basurto.	**Sgt. J. McCants #SP2307**	**N/A**
10/04/25	**E**	The week 10-01-2025 – 10-04-2025, both Officer Keleta and Officer Basurto, maintained a positive attitude this week and were very productive. They both stayed busy, making arrests, conducting traffic stops, community contacts, etc. I was very pleased to see how productive both Officers were given a very chaotic work week prior. Thank you both for your hard work and dedication this week. Keep it up!	**Sgt. Garcia**	**Emailed**
10-23-25	**T**	On 10-23-2025, I Sgt. Garcia went over with Officer Basurto the Brazos syncing procedure. I explained syncing needs to be done every day when he starts his shift and prior to him leaving the station. I also explained that this needs to be done at the end of each shift even if a municipal citation was not issued. I also explained that syncing needs to only be completed inside the Sheridan building. Officer Basurto stated he understood. This SSR entry is to document Officer Basurto was explained and he understands the new Brazos syncing procedure from his work cell phone.	**Sgt. Garcia**	**Emailed**
10/23/25	**T**	On 10-23-2025, I Sgt. Garcia went over a domestic violence packet containing all required documents needed when officers turn in their domestic violence paper-work. I made copies of all required paperwork and placed it in Officer Basurto' mailbox. This SSR entry is to acknowledge that we went over the packet and what	**Sgt. Garcia**	**Emailed**

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		paperwork is needed when domestic violence is investigated and there are criminal charges.		
10/30/25	OC	At approximately 1920 hours, Officer Basurto was dispatched to a "Drunk Subject" call at 4000 River Point Pkwy. (Costco). Call notes advised that there was a "drunk" male inside the business. The male was so under the influence that he dropped his pizza and beverage. The male was said to have arrived at the business in a green Scion. The front end of the vehicle was "falling off" and he purchased tape from the business to help hold the front end up. Someone who was parked next to the male told the RP that the male was barely able to stand. Once Officer Basurto arrived, he contacted the male in the parking lot. The male told Officer Basurto that he had not consumed any alcohol, but he was on "new medication" that was causing his current state. I arrived on scene and spoke with the manager who escorted me to the male's vehicle. The front passenger side tire was deflated, and the bumper had been recently taped up. It appeared to me that the vehicle had recently been involved in an accident. While viewing the vehicle, I was approached by Officer Basurto. I asked where the male was, and Officer Basurto informed me that he had released him to an Uber driver. Officer Basurto was informed that the incident was a D.U.I. and he should have at least had EMS respond to assess the male. Furthermore, Officer Basurto was told that he should have also contacted dispatch to determine if any of the surrounding agencies had any hit & runs involving the male's vehicle. I explained to Officer Basurto that if the male was later found deceased from the medication he had taken, the Department could be held liable for not having EMS evaluate him. Furthermore, the Agency could be held liable for any other actions of which the male might take while in his current state. Officer Basurto stated that he understood and that he did not originally believe that there was much he could do, due to the male not appearing to be a safety hazard to himself nor others. Officer Basurto also stated that he did not believe a	**Sgt. J. McCants #SP2307**	**Personally Served**

SHERDAN POLICE DEPARTMENT
SUPERVISOR'S SITUATION REPORT

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		D.U.I. arrest could be made, due to no one observing him operating the vehicle. I encouraged Officer Basurto to use all his resources, including surveillance cameras and witness statements.		
10-31-25	**E**	On 10-31-2025, Officer Basurto was asked to hand out candy and interact with the children while they were trick-or-treating and while on duty. Officer Basurto took the time not only to hand out candy, but he also took the time to get out of his patrol vehicle and talk to kids and their parents. This is great representation of the Sheridan Police Department!	**Sgt. Garcia**	**Emailed**
11-12-25	**T**	On 11-07-2025 at approximately 1557 hours, Officer Basurto took a phone report from the Department of Human Services (DHS). Their call into dispatch was to pass along information for a "referral with "" founded" reports". Officer Basurto took an initial report where he identified and documented each minor family member as followed: - [redacted] The adults he identified and documented in his report are as followed: - [redacted] Officer Basurto completed his phone call with DHS and completed an offense report. Officer Basurto documented in his offense report was for DHS and they pro-	**Sgt. Garcia**	**In person**

SHERDAN POLICE DEPARTMENT
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		[redacted]. DHS further advised their case was still open for dependency and neglect regarding minor children. It was later concluded the children were [redacted] This was the end of Officer Basurto's report, and he did not complete further follow-up. When I Sgt. Garcia reviewed the report, I advised Officer Basurto he needed to conduct further follow-up and he needed to go check on the welfare of the children at their listed address [redacted] Officer Basurto went to the listed address, spoke to [redacted] and completed a welfare check on the children. Officer Basurto ended his report acknowledging [redacted] told him the kids stay with her most of the time without further questioning why the kids weren't going to school. On 11-12-2025, I was advised by Detective Wolff that [redacted] has an active CICJIS warrant out for her arrest for child neglect. I was also informed she has an active protection order listing some of the minor children (The ones listed above). I confronted Officer Basurto and asked if he verified / ran [redacted] through CCIC / NCIC and he told me no. I showed Officer Basurto the warrant for [redacted] and explained to him that he needs to verify everyone he contacts who is being investigated and or committed a crime. I advised Officer Basurto his investigations need to be complete and documented when submitting. I explained to Officer Basurto how this type of investigation could have been bad should something have happened to the kids after he cleared the call. I also explained to Officer Basurto that he needs to conduct follow-up when he returns and he needs to identify [redacted] and take her into custody when he returns to work on 11-13-2025. **600.2 INITIAL INVESTIGATION** 600.2.1 Officer RESPONSIBILITIES		

SHERDAN POLICE DEPARTMENT
SUPERVISOR'S SITUATION REPORT

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		An officer responsible for an initial investigation shall complete no less than the following: a. Make a preliminary determination of whether a crime has been committed by completing, at a minimum: 1. An initial statement from any witnesses or complainants. 2. A cursory examination for evidence. b. If information indicates a crime has occurred, the officer shall: 1. Preserve the scene and any evidence as required to complete the initial and follow-up investigation. 2. Determine if additional investigative resources (e.g., investigators, scene processing) are necessary and request assistance as required. 3. If assistance is warranted, or if the incident is not routine, notify a supervisor or the Shift Sergeant. 4. Make reasonable attempts to locate, identify and interview all available victims, complainants, witnesses and suspects. 5. Collect any evidence. 6. Take any appropriate law enforcement action. 7. Complete and submit the appropriate reports and documentation. c. If the preliminary determination is that no crime occurred, determine what other action may be necessary, what other resources may be available, and		

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		advise the informant or complainant of this information.		
11-13-25	**E**	On 11-13-2025. Command staff came into briefing to express their gratitude for B-Side swing shift for all their hard work. Command staff also appreciated how B-Side swing shift stays active and all their stats. This SSR entry is to commend each officer working B-Side swing shift and all they do each day. Thank you!	**Sgt. Garcia**	**Emailed**
11/14/25	**E**	On 11/13/2025 a Female RP came into the station and wanted to talk to Ofc Keleta about her daughter, who she believed was a victim of a physical DV. Once Ofc Keleta collected the information from the RP, it was determined that a full investigation had to be completed. Ofc Keleta briefed Sgt Boren, and since Ofc Keleta was already working a Protection order violation investigation and was on OT, Sgt Boren turned to swing shift officers to help Ofc Keleta. Ofc Basurto gladly stepped up and took lead on the physical DV. Ofc Basurto contacted the victim and completed the paperwork and was able to get the suspect to come to the station where he was taken into custody. Awesome work Ofc Basurto!! Thank you for being dependable and willing to step up in order to help a fellow officer, and thank you for having such a positive attitude!! Keep up the good work, it is very much appreciated!!	**Sgt. Boren/2206**	**Emailed**
11/17/25	**E**	On November 14th, 2025 A Citizen emailed the department about their interaction with Ofc Basurto on a traffic stop. *"Dear Sheridan Police Department Leadership,* *I hope you're doing well. I'm writing to express my appreciation for Officer R. Basurto (SP2502) and the professionalism he demonstrated during a recent traffic stop.* *From the moment he approached my vehicle, Officer Basurto was respectful, calm, and clear in his communication. He explained the reason for the stop thoroughly and handled the situation with a level of courtesy that truly stood out. His demeanor made what is usu-*	**Sgt. Boren/2206**	**Emailed**

SHERDAN POLICE DEPARTMENT
SUPERVISOR'S SITUATION REPORT

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		ally a stressful experience feel safe and straightforward. *It's not often that people take the time to highlight positive interactions, but outstanding service deserves recognition. Officer Basurto represented your department exceptionally well, and I wanted to make sure his efforts didn't go unnoticed.* *Thank you for your time, and for the work your department does every day."* *Sincerely,* [redacted] Thank you Ofc Basurto for representing the Department in such a good light. Your professionalism and hard work is greatly appreciated.		
11/28/25	**E**	For the last two weeks, Officer Basurto has been very proactive. His stats have been high, and he likes to stay very productive. Officer Basurto is actively seeking traffic stops, arrests and community contacts. Thank you, Officer Basurto, for getting things done. I am very appreciative of your dedication and ambition to staying busy during your down time.	**Sgt. Garcia**	**Emailed**
12/10/25	**E**	On 12/11/2025 and 12/12/2025, Officer Basurto who is currently covering grave shift, is assisting swing shift due to sick call outs. Officer Basurto is coming in and working 12 hour shifts. Thank you, Officer Basurto, for coming in early to help out your fellow officers.	**Sgt. Garcia**	**Emailed**
12/22/25	**E**	For the first week of December Ofc Basurto covered dayshift (12/04-12/06). Ofc Basurto was very proactive and remained busy the entire week. Ofc Basurto did not hesitate to step up and cover a shift, and he remained positive the entire week. Thank you Ofc Basurto for your hard work and your positive attitude. I know bouncing from shift to shift can be stressful, but you did not let it affect your attitude or your work ethic. I appreciate your hard work and dedication!	**Sgt. Boren/2206**	**Emailed**

SHERDAN POLICE DEPARTMENT
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12/26/25	OC	Sgt. J. McCants has recently been assigned (2) Use of Force Reports [redacted] Obstruction & [redacted] Pursuit). While investigating both incidents, it was learned that Officer Basurto failed to activate his body worn camera. During the "Obstruction" case, Officer Basurto activated his BWC after the incident occurred and as the suspect was being secured in the rear of a patrol vehicle. During the "Pursuit" call, Officer Basurto failed to activate his BWC during the entirety of the call. I do not believe that the failure to activate his BWC was done to hide nor deceive in any way. I do believe that Officer Basurto simply forgets to activate his camera, however, the neglect to do so should be addressed. Both incidents did require a quick response, so it is understandable why the BWC was not immediately activated. But Officer Basurto must get into the habit of monitoring when his camera is on/off. I will continue to ensure that Officer Basurto activates his BWC when appropriate, and I am certain that this issue will be resolved as Officer Basurto has been receptive to other advice in the past.	Sgt. J. McCants #SP2307	Personally Served
01/02/26 +	OC	On (12/20/2025) Ofc Basurto responded to [redacted] to assist Ofc Keleta and Sgt Boren who were dealing with a combative party. Upon Ofc Basurto's arrival he parked his patrol car and immediately jumped in to assist Ofc Keleta and Sgt. Boren with the combative subject. At this point his patrol car rolled into a U-Haul that was parked on the northside of the listed location. Ofc Basurto stated that he put the vehicle in park but it may have not latched. I do believe that the vehicle may not have latched, it is a button to put the vehicle in gear and it tends to move forward. Ofc Basurto was advised to make sure the vehicle is in park next time.	Sgt. Boren/2206	Personally served
01/07/26	T	Today, we discussed the expectations for 2026, including performance standards, professional conduct, accountability, and departmental goals moving forward.	Sgt. Ludwig	Personally served
01/19/26	E	On January 10th, 2026, Officer Basurto covered Officer Contreras on a sexual assault call and assisted with a critical portion of the investigation. His efforts and attention to detail helped identify a possible suspect in the crime. His teamwork, professionalism, and investigative skills are commendable. Keep up the good work.	Sgt. Ludwig	Personally served

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Date	Type of Entry	Incident / Situation Training Program	Supervisor/Badge	Employee Initials
01/24/26	T	On (01/23/2026) Det. Wolff sent out a department wide email about officers who have not collected ambulance number, trip number, or attending paramedics information when a subject is transported to a hospital. He also went over officers not completing a HIPPA form, not taking pictures of injuries, and not following up on an SBI form. Sgt Boren went over all this information with Ofc Basurto during roll call on 1/23/26 and he understood what is required of him.	Sgt. Boren/2206	Emailed
02/18/26	E	On 01/28/26, B-Side officers were at K-9 training and Officer Basurto kept a really positive attitude towards training and volunteered to put on a "bite suit" for our K-9 Bones to use him for bite training. On 01/30/26, Officer Basurto submitted a request for training to be a decoy for K-9. Though Officer Basurto was not selected for the decoy training, his enthusiasm towards his law enforcement profession shows his desire to learn and better himself.	Sgt. Chanthavong SP2406	Emailed
02/21/26	E	I was notified by Sgt. Boren, via email, that Officer Basurto had the most contacts through SmartForce for the month of January 2026. Officer Basurto does a great job coming to work every day and completing traffic stops and being pro-active.	Sgt. Hughes / 2407	Personally Served.
02/21/26	T	Officer Basurto and I discussed the Supreme Court Training email sent by LT. Jackson. Officer Basurto understood when and why we can force entry and when and why we are unable to. Officer Basurto and I discussed how these types of incidents should be documented and how to investigate them.	Sgt. Hughes / 2407	Personally Served.
04/02/26	E	Officer Basurto and Officer Contreras were advised that someone would have to stay until 0400 hours due to a family emergency with graveyard shift. Both Officer Basurto and Officer Contreras offered to work without having to be asked further or without being told. Both officers demonstrated teamwork and willingness to help the department and additional officers. Good Job.	Sgt. Hughes / 2407	Personally Served.
04/03/26	E	The LT send out an email to the Sgt's about traffic ticket stats for the last five months. Officer Basurto had the second highest number of tickets issued. Officer Basurto has issued 112 tickets with a violation count of 128. Officer Basurto is very pro-activated throughout the shift and performs numerous traffic stops every shift.	Sgt. Hughes / 2407	Personally Served.

SHERDAN POLICE DEPARTMENT
SUPERVISOR'S SITUATION REPORT

Employee Name: Basurto, Rodrigo **Serial Number: 2502** **Assignment Operations: Patrol**

The purpose of this form is to record incidents of exceptional performance, below standard performance, oral counseling sessions, commendations, and Internal Affairs Bureau (IA) case outcomes. This record will be used for all ranks and will provide a reference for completing the employee's annual evaluation report.
C = Commendation, OC = Oral Counseling, B = Below Standard Performance, IA = Internal Affairs Case, E = Exceptional Performance

Date	Type of Entry	Incident / Situation Training Program	Supervisor/Badge	Employee Initials