



David C. Angelo  
Chief of Police

# Firestone Police Department

– 9900 Park Ave. • Firestone, CO 80504 –

## Memorandum

---

To: Officer Justin Ellis  
From: Deputy Chief Bryce Borders  
Date: January 24, 2022  
RE: Administrative Leave

---

Effective immediately, pursuant to the Town of Firestone Employee Handbook for the purpose of ensuring the safe and efficient operation of the Police Department and its operations, with the approval of the Chief of Police you are placed on paid administrative leave until further notice.

Other than to contact or respond to inquiries or directives or requests from myself or Chief Angelo you are subject to the following orders and restrictions;

You are to immediately surrender to me your police identification, badge, keys, radio, Town issued cell phone and any access cards to any Town facility.


You are not to perform any duties or exercise any authority as a Firestone Police Officer, nor are you to contact any Town employee regarding Town business.

You are only authorized to be upon or within any Town facility with prior approval of Police Command Personnel and must be escorted by Command Personnel.

You are not authorized to access or use the Towns intranet or any Town electronic communication or records system.

You are required to advise Deputy Chief Borders of any Department related subpoenas or court matters which are currently pending.

You are required to attend a meeting with Chief Angelo on Thursday, January 27, 2022 at 1030 hours at the Police Department.

  
Deputy Chief Bryce Borders

1/24/22  
Date