



BrightonSM

EMPLOYEE NOTICE FORM

Employee Name: Gail Ashley Employee # 06-87
 Department: Police
 Date of Occurrence: March 26, 2015 Time of Occurrence: 4:43 pm
 Location: 3401 E. Bromley Lane / Sally Port

DETAILS OF INFRACTION

On March 26, 2014 at 1643 hours, Officer Ashley was driving unit #1052, her assigned 2016 Ford Police Interceptor. Officer Ashley just completed processing a prisoner and was moving the car out of the Sally Port. Officer Ashley failed to shut the right rear passenger door, got into the car and proceeded to pull forward out of the sally port. As Officer Ashley pulled forward, the right rear passenger door struck rail of the garage door on the Northside of the garage causing minor damage (scratches) to the right rear passenger door. This was a one vehicle non-injury collision in which she was found to be at fault. In the future Officer Ashley needs to be more aware of her surroundings.

This is Officer Ashley's first documented instance of a vehicle accident. Failure to exercise reasonable care is a violation of Brighton PD Policy Manual #706.7 Vehicle Damage, Abuse and Misuse. Officer Ashley is cautioned that future instances of preventable vehicle damage will result in progressive discipline including suspension.

These actions constitute violations of:

Brighton PD Policy Manual #706.7 Vehicle Damage, Abuse and Misuse

"A supervisor inquiry will be conducted to determine if there is any vehicle abuse or misuse. If it is determined that misuse or abuse was a result of negligent conduct or operation, appropriate disciplinary action may result."

Recommended Disciplinary Action According to Employee Handbook:

First Offense: Written instruction, cautioning and remedial driver training.
 Second Offense: Written Instruction and a minimum of one (1) day suspension.


 Cpt. Danny Sandoval

04/10/15
 Date

EMPLOYEE STATEMENT

Do you generally agree with the details stated above: Yes [] No []

Please enter any comments below:



Signature of Employee

PAST REPRIMANDS

| Date | Details | Written Report |
|------|---------|----------------|
| None | | |

ACTION TO BE TAKEN

Your actions constitute a violation of Brighton Police Department Operations Manual Policy number: 706.7 Vehicle Damage, Abuse and Misuse. **Since this is the first at fault accident you have been involved in, the consequence for your actions will be a written reprimand and a remedial driver training class provided by CIRSA.** Future violations of City and or Brighton Police Department policies will be subject to the rules of progressive discipline.


Future violations can be avoided by adhering to department policy and ensuring vehicles are under control at all times.

My signature below acknowledges that I have been advised of the action to be taken subsequent to this reprimand.



Employee's Signature

03 21 15
Date



Christopher Schoeneck, Commander

04-30-2015
Date



Paul Southard, Deputy Chief

04/30/15
Date



Clint Blackhurst, Chief of Police

4/30/15
Date