Dorothy E. (Beth) Huber

2213 Valley View Drive • Woodland Park, Colorado 80863

[redacted]

Management • Operations Management

Extensively experienced, motivated, and goal-oriented Operations/Program Manager and Proposal Writer with a demonstrated track record of implementing processes and systems that provide value to organizations. Proven expertise in developing new and improving existing programs. Talented leader directing highly skilled teams to support program objectives as well as overall corporate goals. Experienced in Military, Private, and Government industries. *Core competencies include:*

- Operational Leadership
- Technology Integration
- Financial Analysis
- Budgeting
- Regulatory Compliance
- Forecasting
- Cost Reductions
- Efficiency Improvements
- Proposal Writing

Career Experience

Career Experience Continued

Education

Bachelor of Science: Biology (1979)

Saint Lawrence University - Canton, New York

Specific Courses: Top Secret with Specialized Compartmented Information

STRATOM, Boulder, Colorado, 2010 - Present

Program Analyst

Provide subject matter expertise in the areas of Counter-Improvised Explosive Device Defeat, Explosive Ordnance Disposal Operations, and Logistics Operation in business operations and proposal development.

71st EXPLOSIVE ORDNANCE DISPOSAL GROUP, Fort Carson, Colorado, 2009 - 2010

Executive Leader (Brigade Deputy Commanding Officer)

Direct strategic management functions including development of monthly/quarterly capability briefings, financial forecasts, and budgets. Oversee the execution of various staff efforts to ensure they are implemented at the appropriate level and in the best manner possible. Administer all financial management systems, evaluating and integrating new applications. Develop highly skilled accounting and financial management team to achieve established objectives. Interact with the General Officer and Board of Directors and President concerning operational forecasts, financial forecasts, and all necessary reporting.

Key Achievements:

- Developed and implemented systems to improve operational effectiveness 25%.
- Strategically restructured operational reporting processes in accordance with organizational changes.
- Served as key leader in effectively managing over a 50% deployment of 24 Companies of the Command without losing any effectiveness in stateside and contingency missions.

71st EXPLOSIVE ORDNANCE DISPOSAL GROUP, Fort Carson, Colorado, 2008 - 2009

Operations Management (Brigade Operations Officer)

Perform Operational Management functions including current and future operations, plans, force development and modernization. Direct organizational restructuring across 33 states in order to best perform Homeland Defense emergency response and train for deployment missions, coordinate with client organizations to ensure maximum support throughout training and operations, and establish processes and reporting procedures to best accomplish the organization's strategic objectives.

➢ Improved force structure alignment by 30%.

➢ Established systems that improved operational predictability by 20%.

➢ Managed the stand-up, re-location, and re-structure of six separate companies in five separate locations.

71st EXPLOSIVE ORDNANCE DISPOSAL GROUP, Fort Carson, Colorado, 2006 - 2008

Technology Developer/Integrator (Brigade/Task Force Technology Officer)

Senior Technology Advisor representing the Counter-Improvised Explosive Device Task Force for the U.S. Military in Iraq. Responsible for Counter-Improvised Explosive Device and Explosive Ordnance Disposal technology development and improvement. Identified and defined operational technology requirements, reviewed commercial and Department of Defense technology proposals, and prepared/presented technology proposals. Developed new and modified existing technology solutions and operationally tested for suitability and implementation.

➢ Developed proposals, received funding, and fielded the following technology solutions: Mine Resistant Ambush Protected (MRAP) vehicles for all, GYROCAM for route clearance and explosive ordnance disposal (EOD), Mini Mine Detectors for patrols, route clearance, and EOD, and Self-Protection Adaptive Roller Kit (SPARK) for all.

➢ Developed proposals, received funding, and fielded Counter-IED robot upgrades to include improved radio systems, improved gripper systems, and improved camera systems.

242d EXPLOSIVE ORDNANCE DISPOSAL BATTALION, Fort Carson, Colorado, 2005 - 2006

Executive Manager (Battalion Executive Officer)

Key leader in the development and execution of all Battalion operations. Developed and implemented procedures for budget forecasting and execution, logistics management, and personnel management. Created and presented proposals for operational and equipment improvements across the Battalion. Carried out internal and external audits to ensure regulatory compliance and operational efficiency/accuracy. Built and lead teams to carry out special projects.

Key Achievements:

➢ Developed and implemented 100% of the Battalion's personnel, logistics, and operational processes.

➢ Improved operations for deploying Companies by 25% through identifying, testing, and justifying the need for improved equipment

U.S. ARMY EXPLOSIVE ORDNANCE DISPOSAL TECHNICAL DETACHMENT, Indian Head, Maryland 2003 - 2005

Executive Manager/Program Manager/ Technology Integrator

Director responsible for all technology used by or under the operational responsibility of U.S. Army Explosive Ordnance Disposal. Serve as a member of the Military Technical Acceptance Board (MTAB). Represent U.S. Army Explosive Ordnance Disposal requirements to Senior U.S. Army Offices, other Services, and Department of Defense Organizations. Work with Department of Defense Labs and Industry to identify and propose recommended solutions for testing, development, and fielding across the force.

➢ Championed the small operational robot requirement for Explosive Ordnance Disposal forces across Iraq and Afghanistan - identified the requirement, proposed the solution, garnered funding, operationally tested, and fielded 450 robots.

➢ Developed the proposal to protect Explosive Ordnance Disposal forces with the Joint Explosive Ordnance Disposal Rapid Response Vehicle (JERRV), received approval, funding, contract award, and production of 122 vehicles.

Print Form

RECEIVED
OCT 21 2014

APPLICATION FOR EMPLOYMENT

ELEVATE!
WOODLAND PARK
CITY ABOVE THE CLOUDS

CITY OF WOODLAND PARK P.O. Box 9007, Woodland Park, CO 80866 (719) 687-9246 / 687-5232 Fax
Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify us.

USE TYPEWRITER OR PRINT LEGIBLY IN DARK INK
COMPLETE ENTIRE APPLICATION, DO NOT WRITE "SEE RESUME"

Name: Dorothy E. Huber (Beth) Date: October 20, 2014

Address: 2213 Valley View Dr. (Street) Woodland Park (City) CO (State) 80863 (Zip)

Mailing Address, if different from above:

Telephone (Home) [redacted]

Position Applied For: Deputy City Clerk Date You Can Start: November 3, 2014

Referred by: N/A

Are you willing to work: ☒ Overtime ☒ Shifts ☒ Part-Time ☒ Evenings ☒ Weekends ☐ Temporary

If previously employed by the City, list job(s) and date(s):

Are you at least 18 Years of Age? ☒ Yes ☐ No If under 18, can you provide proof of eligibility to work? ☐ Yes ☐ No

Do any relatives by blood, marriage, or adoption work for the City of Woodland Park or serve in an elected or appointed position for the City of Woodland Park? ☐ Yes ☒ No If yes, list name(s):

EDUCATION	Name & Location	# of Years Attended	Degree or Diploma?	Subjects Studied
HIGH SCHOOL/GED	Sarasota High School, Sarasota, FL	4	Diploma	
COLLEGE	St. Lawrence University, Canton, NY	4	BS	Biology (Education)
TRADE OR BUSINESS SCHOOL				
OTHER				

Please check the boxes for the skills/qualifications you possess, which relate to the job for which you are applying:

☒ Typing/Keyboarding WPM 60 ☒ Word Processing ☐ Backhoe ☐ Front End Loader ☐ Street Sweeper
☐ PC Spreadsheets ☐ PC Databases ☐ Grader ☐ Lab Equipment ☐ Dump Truck
☐ Multi-line Phone ☐ Dictaphone ☐ 10-Key ☒ Other Prior license Backhoe, Front End L.
☒ Computer Software/Hardware: Microsoft Office Suite
☐ Professional Licenses:

Do you have a valid driver's license? ☒ Yes ☐ No

If the job you are applying for requires a valid driver's license you will be required to provide necessary information for verification.

APPLICATION FOR EMPLOYMENT

WOODLAND

CITY OF WOODLAND PARK P.O. Box 9007, Woodland Park, CO 80868 (719) 687-9246 / 687-5232 Fax

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify us.

USE TYPEWRITER OR PRINT LEGIBLY IN DARK INK

COMPLETE ENTIRE APPLICATION, DO NOT WRITE "SEE RESUME"

Name: Dorothy Lehmer (Hatch) Date: October 20, 2014

Address: 2123 Valley View Dr. Woodland Park CO 80868

Street City State Zip

Mailing Address, if different from above:

Telephone (Home): 719-393-2651 Other: Email: scubiker@gmail.com

Position Applied For: Deputy City Clerk Date You Can Start: November 3, 2014

Referred by: NA

Are you willing to work: ☒ Overtime ☒ Shifts ☒ Part Time ☒ Evenings ☒ Weekends ☒ Temporary

Formerly employed by this City (list job(s) and dates):

Are you at least 18 Years of Age? ☒ Yes ☐ No ☐ Under 18, can you provide proof of eligibility to work? ☐ Yes ☐ No

Do any relatives by blood, marriage, or adoption work for the City of Woodland Park or serve in an elected or appointed position for the City of Woodland Park? ☐ Yes ☒ No If yes, list name(s):

EDUCATION	Name & Location	# of Years Attended	Degree or Diploma?	Subjects Studied
HIGH SCHOOL/GED	Southern Lodge School Services	4	Diploma	
COLLEGE	Strawberry University Canton, Ill	4	BS	Bank Management
TRADE OR BUSINESS & HOC				
OTHER				

Please check the boxes for the skills/qualifications you possess, which relate to the job for which you are applying:

☒ Typing/Keyboarding WPM 90 ☒ Word Processing ☐ Backhoe ☐ Front End Loader ☐ Street Sweeper

☐ PC Spreadsheets ☐ PC Databases ☐ Grader ☐ Lab Equipment ☐ Dump Truck

☐ Multi-line Phone ☐ Dictaphone ☐ 10-Key ☐ Other Print Leader Backhoe/Front End L

☒ Computer Software/Hardware: Microsoft Office Suite

Professional Licenses: None

Do you have a valid driver's license? ☒ Yes ☐ No

If the job you are applying for requires a valid driver's license you will be required to provide necessary information for verification.

EMPLOYMENT EXPERIENCE (List three most recent employers, starting with the last one first)

Name of Employer Stratom, Inc.			**Telephone** 720.565.9609
Address 5375 Western Avene, Suite A, Boulder, CO 80301-2744			**Employed From** 10/10 **To** Present
Your Title Program Analyst	**Supervisor** Thomas Gonzalez	May We Contact ☒ Yes ☐ No	**Pay Start $** 35/hr **Final $** 35/hr
Reason for Leaving Not leaving - Part-Time as needed.			**How Many Supervised?** None

Duties: Provide subject matter expertise in the areas of Counter-Improvised Explosive Device Defeat, Explosive Ordnance Disposal Operations, and Logistics Operation in business operations and proposal development.

Name of Employer 71st Ordnance Group (EOD)			**Telephone** 719.526.2528
Address Building 2140, Khe Sanh St., Fort Carson, CO 80913			**Employed From** 07/2009 **To** 10/2010
Your Title Executive Leader (Brigade Deputy)	**Supervisor** COL Pat Kelley	May We Contact ☒ Yes ☐ No	**Pay Start $** 89,920 **Final $** 95,508
Reason for Leaving Retired			**How Many Supervised?** 3

Duties: Direct strategic management functions including development of monthly/quarterly capability briefings, financial forecasts, and budgets. Oversee the execution of various staff efforts to ensure they are implemented at the appropriate level. Interact with the General Officer and Board of Directors concerning operational forecasts, financial forecasts, and all necessary reporting.

Name of Employer 71st Ordnance Group (EOD)			**Telephone** 719.526.2528
Address Building 2140, Khe Sanh St., Fort Carson, CO 80913			**Employed From** 05/2006 **To** 07/2008
Your Title Operations Managment (Brigade Operations)	**Supervisor** COL Pat Kelley	May We Contact ☒ Yes ☐ No	**Pay Start $** 86,540 **Final $** 89,920
Reason for Leaving Expertise required in follow-on job.			**How Many Supervised?** 4

Duties: Perform Operational Management functions including current and future operations, plans, force development and modernization. Direct organizational restructuring across 33 states in order to best perform Homeland Defense emergency response and train for deployment missions; coordinate with client organizations to ensure maximum support throughout training and operat

CERTIFICATION OF APPLICANT (Please read each statement carefully before signing)

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may justify my dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application and also authorize any person, school, current employer (except as previously noted), past employers and organizations named in this application to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

I understand that if I am extended an offer of employment it may be conditioned upon my successfully completing any required examinations, and that, as required by the Immigration Act of 1986, I can provide identification which verifies my United States Citizenship or authorization to work or remain in the United States. I consent to the release of any or all medical information as may be deemed necessary to judge my capability to do the work for which I am applying. I understand that if I am extended an offer of employment, it will be conditional upon my agreement to City policies. I further understand that this application does not create a contract of employment.

I have read, understand, and by my signature consent to these and all statements contained within this application

Signature: David E. Huber Date: 21 OCT 14

THIS APPLICATION FOR EMPLOYMENT WILL REMAIN ON FILE FOR A PERIOD OF ONE YEAR.

2022 PD Box 1

December 12, 2022

Chief Deisler,

Please accept this letter as my formal resignation from my role as Patrol Sergeant. My last day with Woodland Park Police Department will be December 1, 2022.

To ease the transition, I am available if there are any questions regarding my duties or cases. Please contact me via email at [redacted]

I would like to take this opportunity to thank the City for the opportunity to work as a police officer and for the knowledge and experience I have gained by working here. I am very grateful for the time I have spent on our team and the professional relationships I've built. It's been a pleasure serving the citizens of Woodland Park.

Sincerely,

Beth Huber

Beth Huber